



Tahoe-Truckee Sanitation Agency
Regular Board Meeting
September 13, 2017



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

O.R. Butterfield
Dale Cox
S. Lane Lewis
Jon Northrop
Dan Wilkins

General Manager

LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING NOTICE

Date: September 13, 2017
Time: 9:00 AM
Place: Board Room, Tahoe-Truckee Sanitation Agency, 13720 Butterfield Drive,
Truckee, California

AGENDA

Please Note: Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, some Agenda items will be heard at the specified time or soon thereafter. Agenda items without specific times may be rearranged to accommodate the Board's schedule.

- I. Call to Order, Pledge of Allegiance and Roll Call
- II. Business
 1. Public Comment - Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of Tahoe-Truckee Sanitation Agency; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person.
 2. Appointment of Agency Board President and Vice President.
 3. Appeal of charges for APN 112-180-074-00.
 4. Appeal of charges for APN 112-190-015-00.
 5. Approval of the minutes of the regularly scheduled Board meetings on June 14, 2017 and July 12, 2017.
 6. Approval of General Fund warrants.
 7. Receive and file financial statements, status of investments and Teichert mining report.

8. Approval to ratify the proposal to dissolve the Agreement For Road Maintenance And Snow Removal Respecting The Relocated Joerger Drive.
9. Approval to ratify the bid award of the 2017 Asphalt Sealing project.
10. Discussion of State Route 89/Fanny Bridge Community Revitalization Project-Related TRI Relocation Agreement.
11. Operations, Maintenance, Engineering and IT Reports.
12. General Manager Report.
13. Comments from the Board of Directors - Reports, Announcements and Questions for clarification only.
14. Closed Session.
 - i. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
 - ii. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M) under Government Code section 54956.9(d)(1).

III. Adjournment.

Posted and Mailed, 09/08/17



LaRue Griffin
Secretary to the Board

Items may not be taken in the order listed.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525 or 530-587-5840 (fax). Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency's office located at 13720 Butterfield Drive, Truckee, CA.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 2

Subject: Appointment of Agency Board President and Vice President.

Background: Tahoe-Truckee Sanitation Agency Act reads as follows:

§ 114-65. President and vice president; election

Sec. 65. At the first regular meeting of the board next succeeding September 1 of each odd-numbered year, the board shall elect from its membership a president and vice president.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: Appoint Agency Board President and Vice President.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 3

Subject: Appeal of charges for APN 112-180-074-00.

Background: Mr. Vitencz, owner of APN 112-180-074-00, has submitted a letter to the Board of Directors requesting relief of compound interest and penalties on past unpaid assessments.

The appeal was brought to the Board at the July 12, 2017 meeting. After review and consideration, staff was directed to create a simulated accounting of what charges on the property would have been had delinquent balances been sent to and collected through the County tax roll at the end of every fiscal year for further review and consideration. The simulated billing is attached.

Fiscal Impact: A relief of compound interest and penalties would equal \$45,632.07 as of September 1, 2017.

Previous Board Action: None.

Recommendation: Management recommends offering a relief contingent of payment of past due sewer service charges within 60 days.

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
7/1/1982	Service Charge	\$ 100.50					\$ 100.50
8/1/1982							\$ 100.50
9/1/1982			10.05				\$ 110.55
10/1/1982							\$ 110.55
11/1/1982							\$ 110.55
12/1/1982							\$ 110.55
1/1/1983	Service Charge	\$ 100.50					\$ 211.05
2/1/1983							\$ 211.05
3/1/1983			10.05				\$ 221.10
4/1/1983							\$ 221.10
5/1/1983							\$ 221.10
6/1/1983							\$ 221.10
6/30/1983	Sent to County					\$ (221.10)	\$ -
7/1/1983	Service Charge	\$ 99.00					\$ 99.00
8/1/1983							\$ 99.00
9/1/1983				\$ 9.90			\$ 108.90
10/1/1983							\$ 108.90
11/1/1983							\$ 108.90
12/1/1983							\$ 108.90
1/1/1984	Service Charge	\$ 99.00					\$ 207.90
2/1/1984							\$ 207.90
3/1/1984				\$ 9.90			\$ 217.80
4/1/1984							\$ 217.80
5/1/1984							\$ 217.80
6/1/1984							\$ 217.80
7/1/1984	Service Charge	\$ 99.00					\$ 316.80
8/1/1984							\$ 316.80
9/1/1984				\$ 9.90			\$ 326.70
10/1/1984							\$ 326.70
11/1/1984							\$ 326.70
12/1/1984							\$ 326.70
1/1/1985	Service Charge	\$ 99.00					\$ 425.70
2/1/1985							\$ 425.70
3/1/1985				\$ 9.90			\$ 435.60
4/1/1985							\$ 435.60

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
5/1/1985							\$ 435.60
6/1/1985							\$ 435.60
7/1/1985	Service Charge	\$ 90.00					\$ 525.60
8/1/1985							\$ 525.60
9/1/1985				\$ 9.00			\$ 534.60
10/1/1985							\$ 534.60
11/1/1985							\$ 534.60
12/1/1985							\$ 534.60
1/1/1986	Service Charge	\$ 90.00					\$ 624.60
2/1/1986							\$ 624.60
3/1/1986				\$ 9.00			\$ 633.60
4/1/1986							\$ 633.60
5/1/1986							\$ 633.60
6/1/1986							\$ 633.60
6/30/1986	Sent to County					\$ (633.60)	\$ -
7/1/1986	Service Charge	\$ 92.40					\$ 92.40
7/10/1986	Payment				\$ (90.00)		\$ 2.40
7/23/1986	Payment				\$ (92.40)		\$ (90.00)
8/1/1986							\$ (90.00)
9/1/1986							\$ (90.00)
10/1/1986							\$ (90.00)
11/1/1986							\$ (90.00)
12/1/1986							\$ (90.00)
1/1/1987	Service Charge	\$ 92.40					\$ 2.40
1/12/1987	Payment				\$ (2.40)		\$ 0.00
2/1/1987							\$ 0.00
3/1/1987							\$ 0.00
4/1/1987							\$ 0.00
5/1/1987							\$ 0.00
6/1/1987							\$ 0.00
7/1/1987	Service Charge	\$ 92.40					\$ 92.40
8/1/1987							\$ 92.40
9/1/1987			1.16	\$ 9.24			\$ 102.80
10/1/1987			1.29				\$ 104.09
11/1/1987			1.30				\$ 105.39

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
12/1/1987			1.32				\$ 106.71
1/1/1988	Service Charge	\$ 92.40	1.33				\$ 200.44
2/1/1988			1.35				\$ 201.79
3/1/1988			2.52	\$ 9.24			\$ 213.55
4/1/1988			2.67				\$ 216.22
5/1/1988			2.70				\$ 218.92
6/1/1988			2.74				\$ 221.66
7/1/1988	Service Charge	\$ 92.40	2.77				\$ 316.83
8/1/1988			2.81				\$ 319.64
9/1/1988			4.00	\$ 9.24			\$ 332.88
10/1/1988			4.16				\$ 337.04
11/1/1988			4.21				\$ 341.25
12/1/1988			4.27				\$ 345.52
1/1/1989	Service Charge	\$ 92.40	4.32				\$ 442.24
2/1/1989			4.37				\$ 446.61
3/1/1989			5.58	\$ 9.24			\$ 461.43
4/1/1989			5.77				\$ 467.20
5/1/1989			5.84				\$ 473.04
6/1/1989			5.91				\$ 478.95
6/30/1989	Sent to County					\$ (478.95)	\$ (0.00)
7/1/1989	Service Charge	\$ 86.70					\$ 86.70
8/1/1989							\$ 86.70
9/1/1989			1.08	\$ 8.67			\$ 96.45
10/1/1989			1.21				\$ 97.66
11/1/1989			1.22				\$ 98.88
12/1/1989			1.24				\$ 100.12
1/1/1990	Service Charge	\$ 81.30	1.25				\$ 182.67
2/1/1990			1.27				\$ 183.94
3/1/1990							\$ 183.94
4/1/1990			2.30				\$ 186.24
5/1/1990			2.33				\$ 188.57
6/1/1990			2.36				\$ 190.93
6/30/1990	Sent to County					\$ (190.93)	\$ (0.00)
7/1/1990	Service Charge	\$ 70.58					\$ 70.58
8/1/1990			0.00				\$ 70.58

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
9/1/1990			0.88	\$ 7.06			\$ 78.52
10/1/1990			0.98				\$ 79.50
11/1/1990			0.99				\$ 80.49
12/1/1990			1.01				\$ 81.50
1/1/1991	Service Charge	\$ 61.80	1.02				\$ 144.32
2/1/1991			1.03				\$ 145.35
3/1/1991			1.82	\$ 6.18			\$ 153.35
4/1/1991			1.92				\$ 155.27
5/1/1991			1.94				\$ 157.21
6/1/1991			1.97				\$ 159.18
6/30/1991	Sent To County					\$ (159.18)	\$ (0.00)
7/1/1991	Service Charge	\$ 61.80					\$ 61.80
8/1/1991			0.00				\$ 61.80
9/1/1991			0.77	\$ 6.18			\$ 68.75
10/1/1991			0.86				\$ 69.61
10/16/1991	Payment				\$ (68.75)		\$ 0.86
11/1/1991			0.01				\$ 0.87
12/1/1991			0.01				\$ 0.88
1/1/1992	Service Charge	\$ 55.80	0.01				\$ 0.89
2/1/1992			0.01				\$ 56.70
3/1/1992			0.71	\$ 5.58			\$ 62.99
4/1/1992			0.79				\$ 63.78
5/1/1992			0.80				\$ 64.58
6/1/1992	Fiscal Year End 91/92		0.81				\$ 65.39
7/1/1992	Service Charge	\$ 55.80					\$ 55.80
8/1/1992							\$ 55.80
9/1/1992			0.70	\$ 5.58			\$ 62.08
10/1/1992			0.78				\$ 62.86
11/1/1992			0.79				\$ 63.65
12/1/1992			0.80				\$ 64.45
1/1/1993			0.81				\$ 65.26
2/1/1993			0.82				\$ 66.08
3/1/1993			0.83				\$ 66.91
4/1/1993			0.84				\$ 67.74
5/1/1993			0.85				\$ 68.59

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
6/1/1993	Fiscal Year End 92/93		0.86				\$ 69.45
7/1/1993	Service Charge	\$ 55.80					\$ 55.80
8/1/1993							\$ 55.80
9/1/1993			0.70	\$ 5.58			\$ 62.08
10/1/1993			0.78				\$ 62.86
11/1/1993			0.79				\$ 63.65
12/1/1993			0.80				\$ 64.45
1/1/1994	Service Charge	\$ 55.80	0.81				\$ 65.26
2/1/1994			0.82				\$ 121.88
3/1/1994			1.52	\$ 5.58			\$ 128.98
4/1/1994			1.61				\$ 130.59
5/1/1994			1.63				\$ 132.22
6/1/1994	Fiscal Year End 93/94		1.65				\$ 133.87
7/1/1994	Service Charge	\$ 55.80					\$ 55.80
8/1/1994							\$ 55.80
9/1/1994			0.70	\$ 5.58			\$ 62.08
10/1/1994			0.78				\$ 62.86
11/1/1994			0.79				\$ 63.65
12/1/1994			0.80				\$ 64.45
1/1/1995	Service Charge	\$ 55.80	0.81				\$ 65.26
2/1/1995			0.82				\$ 121.88
3/1/1995			1.52	\$ 5.58			\$ 128.98
4/1/1995			1.61				\$ 130.59
5/1/1995			1.63				\$ 132.22
6/1/1995	Fiscal Year End 94/95		1.65				\$ 133.87
7/1/1995	Service Charge	\$ 55.80					\$ 55.80
8/1/1995							\$ 55.80
9/1/1995			0.70	\$ 5.58			\$ 62.08
10/1/1995			0.78				\$ 62.86
11/1/1995			0.79				\$ 63.65
12/1/1995			0.80				\$ 64.45
1/1/1996	Service Charge	\$ 55.80	0.81				\$ 65.26
2/1/1996			0.82				\$ 121.88
3/1/1996			1.52	\$ 5.58			\$ 128.98
4/1/1996			1.61				\$ 130.59

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
5/1/1996			1.63				\$ 132.22
6/1/1996	Fiscal Year End 95/96		1.65				\$ 133.87
7/1/1996	Service Charge	\$ 55.80					\$ 55.80
8/1/1996							\$ 55.80
9/1/1996			0.70	\$ 5.58			\$ 62.08
10/1/1996			0.78				\$ 62.86
11/1/1996			0.79				\$ 63.65
12/1/1996			0.80				\$ 64.45
1/1/1997	Service Charge	\$ 55.80	0.81				\$ 65.26
2/1/1997			0.82				\$ 121.88
3/1/1997			1.52	\$ 5.58			\$ 128.98
4/1/1997			1.61				\$ 130.59
5/1/1997			1.63				\$ 132.22
6/1/1997	Fiscal Year End 96/97		1.65				\$ 133.87
7/1/1997	7/1-12/31/97	\$ 71.16					\$ 71.16
8/1/1997							\$ 71.16
9/1/1997			0.89	\$ 7.12			\$ 79.17
10/1/1997			0.99				\$ 80.16
11/1/1997			1.00				\$ 81.16
12/1/1997			1.01				\$ 82.17
1/1/1998	1/1-6/30/98	\$ 71.16	1.03				\$ 83.20
2/1/1998			1.04				\$ 155.40
3/1/1998			1.94	\$ 7.12			\$ 164.46
4/1/1998			2.06				\$ 166.52
5/1/1998			2.08				\$ 168.60
6/1/1998	Fiscal Year End 97/98		2.11				\$ 170.71
7/1/1998	7/1-12/31/98	\$ 77.16					\$ 77.16
8/1/1998							\$ 77.16
9/1/1998			0.96	\$ 7.72			\$ 85.84
10/1/1998			1.07				\$ 86.91
11/1/1998			1.09				\$ 88.00
12/1/1998			1.10				\$ 89.10
1/1/1999	1/1-6/30/99	\$ 77.16	1.11				\$ 90.21
2/1/1999			1.13				\$ 168.50
3/1/1999			2.11	\$ 7.72			\$ 178.33

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
4/1/1999			2.23				\$ 180.56
5/1/1999			2.26				\$ 182.82
6/1/1999	Fiscal Year End 98/99		2.29				\$ 185.11
7/1/1999	7/1-12/31/99	\$ 83.16					\$ 83.16
8/1/1999							\$ 83.16
9/1/1999			1.04	\$ 8.32			\$ 92.52
10/1/1999			1.16				\$ 93.68
11/1/1999			1.17				\$ 94.85
12/1/1999			1.19				\$ 96.04
1/1/2000	1/1-6/30/00	\$ 83.16	1.20				\$ 97.24
2/1/2000			1.22				\$ 181.62
3/1/2000			2.27	\$ 8.32			\$ 192.21
4/1/2000			2.40				\$ 194.61
5/1/2000			2.43				\$ 197.04
6/1/2000	Fiscal Year End 99/00		2.46				\$ 199.50
7/1/2000	7/1-12/31/00	\$ 89.16					\$ 89.16
8/1/2000							\$ 89.16
9/1/2000			1.11	\$ 8.92			\$ 99.19
10/1/2000			1.24				\$ 100.43
11/1/2000			1.26				\$ 101.69
12/1/2000			1.27				\$ 102.96
1/1/2001	1/1-6/30/01	\$ 89.16	1.29				\$ 104.25
2/1/2001			1.30				\$ 194.71
3/1/2001			2.43	\$ 8.92			\$ 206.06
4/1/2001			2.58				\$ 208.64
5/1/2001			2.61				\$ 211.25
6/1/2001	Fiscal Year End 00/01		2.64				\$ 213.89
7/1/2001	7/1-12/31/01	\$ 102.42					\$ 102.42
8/1/2001							\$ 102.42
9/1/2001			1.28	\$ 10.24			\$ 113.94
10/1/2001			1.42				\$ 115.36
11/1/2001			1.44				\$ 116.80
12/1/2001			1.46				\$ 118.26
1/1/2002	1/1-6/30/02	\$ 102.42	1.48				\$ 119.74
2/1/2002			1.50				\$ 223.66

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
3/1/2002			2.80	\$ 10.24			\$ 236.70
4/1/2002			2.96				\$ 239.66
5/1/2002			3.00				\$ 242.66
6/1/2002	Fiscal Year End 01/02		3.03				\$ 245.69
7/1/2002	7/1-12/31/02	\$ 108.42					\$ 108.42
8/1/2002							\$ 108.42
9/1/2002			1.36	\$ 10.84			\$ 120.62
10/1/2002			1.51				\$ 122.13
11/1/2002			1.53				\$ 123.66
12/1/2002			1.55				\$ 125.21
1/1/2003	1/1-6/30/03	\$ 108.42	1.57				\$ 126.78
2/1/2003			1.58				\$ 236.78
3/1/2003			2.96	\$ 10.84			\$ 250.58
4/1/2003			3.13				\$ 253.71
5/1/2003			3.17				\$ 256.88
6/1/2003	Fiscal Year End 02/03		3.21				\$ 260.09
7/1/2003	7/1-12/31/03	\$ 114.42					\$ 114.42
8/1/2003							\$ 114.42
9/1/2003			1.43	\$ 11.44			\$ 127.29
10/1/2003			1.59				\$ 128.88
11/1/2003			1.61				\$ 130.49
12/1/2003			1.63				\$ 132.12
1/1/2004	1/1-6/30/04	\$ 114.42	1.65				\$ 133.77
2/1/2004			1.67				\$ 249.86
3/1/2004			3.12	\$ 11.44			\$ 264.42
4/1/2004			3.31				\$ 267.73
5/1/2004			3.35				\$ 271.08
6/1/2004	Fiscal Year End 03/04		3.39				\$ 274.47
7/1/2004	7/1-12/31/04	\$ 120.42					\$ 120.42
8/1/2004							\$ 120.42
9/1/2004			1.51	\$ 12.04			\$ 133.97
10/1/2004			1.67				\$ 135.64
11/1/2004			1.70				\$ 137.34
12/1/2004			1.72				\$ 139.06
1/1/2005	1/1-6/30/05	\$ 120.42	1.74				\$ 140.80

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
2/1/2005			1.76				\$ 262.98
3/1/2005			3.29	\$ 12.04			\$ 278.31
4/1/2005			3.48				\$ 281.79
5/1/2005			3.52				\$ 285.31
6/1/2005	Fiscal Year End 04/05		3.57				\$ 288.88
7/1/2005	7/1-12/31/05	\$ 120.42					\$ 120.42
8/1/2005							\$ 120.42
9/1/2005			1.51	\$ 12.04			\$ 133.97
10/1/2005			1.67				\$ 135.64
11/1/2005			1.70				\$ 137.34
12/1/2005			1.72				\$ 139.06
1/1/2006	1/1-6/30/06	\$ 120.42	1.74				\$ 140.80
2/1/2006			1.76				\$ 262.98
3/1/2006			3.29	\$ 12.04			\$ 278.31
4/1/2006			3.48				\$ 281.79
5/1/2006			3.52				\$ 285.31
6/1/2006	Fiscal Year End 05/06		3.57				\$ 288.88
7/1/2006	7/1-12/31/06	\$ 120.42					\$ 120.42
8/1/2006							\$ 120.42
9/1/2006			1.51	\$ 12.04			\$ 133.97
10/1/2006			1.67				\$ 135.64
11/1/2006			1.70				\$ 137.34
12/1/2006			1.72				\$ 139.06
1/1/2007	1/1-6/30/07	\$ 159.78	1.74				\$ 140.80
2/1/2007			1.76				\$ 302.34
3/1/2007			3.78	\$ 15.98			\$ 322.10
4/1/2007			4.03				\$ 326.13
5/1/2007			4.08				\$ 330.21
6/1/2007	Fiscal Year End 06/07		4.13				\$ 334.34
7/1/2007	7/1-12/31/07	\$ 159.78					\$ 159.78
8/1/2007							\$ 159.78
9/1/2007			2.00	\$ 15.98			\$ 177.76
10/1/2007			2.22				\$ 179.98
11/1/2007			2.25				\$ 182.23
12/1/2007			2.28				\$ 184.51

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
1/1/2008	1/1-6/30/08	\$ 162.78	2.31				\$ 186.82
2/1/2008			2.34				\$ 351.94
3/1/2008			4.40	\$ 16.28			\$ 372.62
4/1/2008			4.65				\$ 377.27
5/1/2008			4.71				\$ 381.98
6/1/2008	Fiscal Year End 07/08		4.77				\$ 386.75
7/1/2008	7/1-12/31/08	\$ 168.78					\$ 168.78
8/1/2008							\$ 168.78
9/1/2008			2.11	\$ 16.88			\$ 187.77
10/1/2008			2.35				\$ 190.12
11/1/2008			2.38				\$ 192.50
12/1/2008			2.41				\$ 194.91
1/1/2009	1/1-6/30/09	\$ 168.78	2.44				\$ 197.35
2/1/2009			2.47				\$ 368.60
3/1/2009			4.61	\$ 16.88			\$ 390.09
4/1/2009			4.88				\$ 394.97
5/1/2009			4.94				\$ 399.91
6/1/2009	Fiscal Year End 08/09		5.00				\$ 404.91
7/1/2009	7/1-12/31/09	\$ 171.78					\$ 171.78
8/1/2009							\$ 171.78
9/1/2009			2.15	\$ 17.18			\$ 191.11
10/1/2009			2.39				\$ 193.50
11/1/2009			2.42				\$ 195.92
12/1/2009			2.45				\$ 198.37
1/1/2010	1/1-6/30/10	\$ 171.78	2.48				\$ 200.85
2/1/2010			2.51				\$ 375.14
3/1/2010			4.69	\$ 17.18			\$ 397.01
4/1/2010			4.96				\$ 401.97
5/1/2010			5.02				\$ 406.99
6/1/2010	Fiscal Year End 09/10		5.09				\$ 412.08
7/1/2010	7/1-12/31/10	\$ 177.78					\$ 177.78
8/1/2010							\$ 177.78
9/1/2010			2.22	\$ 17.78			\$ 197.78
10/1/2010			2.47				\$ 200.25
11/1/2010			2.50				\$ 202.75

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
12/1/2010			2.53				\$ 205.28
1/1/2011	1/1-6/30/11	\$ 177.78	2.57				\$ 207.85
2/1/2011			2.60				\$ 388.23
3/1/2011			4.85	\$ 17.78			\$ 410.86
4/1/2011			5.14				\$ 416.00
5/1/2011			5.20				\$ 421.20
6/1/2011	Fiscal Year End 10/11		5.27				\$ 426.47
7/1/2011	7/1-12/31/11	\$ 177.78					\$ 177.78
8/1/2011							\$ 177.78
9/1/2011			2.22	\$ 17.78			\$ 197.78
10/1/2011			2.47				\$ 200.25
11/1/2011			2.50				\$ 202.75
12/1/2011			2.53				\$ 205.28
1/1/2012	1/1-6/30/12	\$ 177.78	2.57				\$ 207.85
2/1/2012			2.60				\$ 388.23
3/1/2012			4.85	\$ 17.78			\$ 410.86
4/1/2012			5.14				\$ 416.00
5/1/2012			5.20				\$ 421.20
6/1/2012	Fiscal Year End 11/12		5.27				\$ 426.47
7/1/2012	7/1-12/31/12	\$ 177.78					\$ 177.78
8/1/2012							\$ 177.78
9/1/2012			2.22	\$ 17.78			\$ 197.78
10/1/2012			2.47				\$ 200.25
11/1/2012			2.50				\$ 202.75
12/1/2012			2.53				\$ 205.28
1/1/2013	1/1-6/30/13	\$ 177.78	2.57				\$ 207.85
2/1/2013			2.60				\$ 388.23
3/1/2013			4.85	\$ 17.78			\$ 410.86
4/1/2013			5.14				\$ 416.00
5/1/2013			5.20				\$ 421.20
6/1/2013	Fiscal Year End 12/13		5.27				\$ 426.47
7/1/2013	7/1-12/31/13	\$ 177.78					\$ 177.78
8/1/2013							\$ 177.78
9/1/2013			2.22	\$ 17.78			\$ 197.78
10/1/2013			2.47				\$ 200.25

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
11/1/2013			2.50				\$ 202.75
12/1/2013			2.53				\$ 205.28
1/1/2014	1/1-6/30/14	\$ 177.78	2.57				\$ 207.85
2/1/2014			2.60				\$ 388.23
3/1/2014			4.85	\$ 17.78			\$ 410.86
4/1/2014			5.14				\$ 416.00
5/1/2014			5.20				\$ 421.20
6/1/2014	Fiscal Year End 13/14		5.27				\$ 426.47
7/1/2014	7/1-12/31/14	\$ 175.80					\$ 175.80
8/1/2014							\$ 175.80
9/1/2014			2.20	\$ 17.58			\$ 195.58
10/1/2014			2.44				\$ 198.02
11/1/2014			2.48				\$ 200.50
12/1/2014			2.51				\$ 203.01
1/1/2015	1/1-6/30/15	\$ 175.80	2.54				\$ 205.55
2/1/2015			2.57				\$ 383.92
3/1/2015			4.80	\$ 17.58			\$ 406.30
4/1/2015			5.08				\$ 411.38
5/1/2015			5.14				\$ 416.52
6/1/2015	Fiscal Year End 14/15		5.21				\$ 421.73
7/1/2015	7/1-12/31/15	\$ 175.80					\$ 175.80
8/1/2015							\$ 175.80
9/1/2015			2.20	\$ 17.58			\$ 195.58
10/1/2015			2.44				\$ 198.02
11/1/2015			2.48				\$ 200.50
12/1/2015			2.51				\$ 203.01
1/1/2016	1/1-6/30/16	\$ 175.80	2.54				\$ 205.55
2/1/2016			2.57				\$ 383.92
3/1/2016			4.80	\$ 17.58			\$ 406.30
4/1/2016			5.08				\$ 411.38
5/1/2016			5.14				\$ 416.52
6/1/2016	Fiscal Year End 15/16		5.21				\$ 421.73
7/1/2016	7/1-12/31/16	\$ 175.80					\$ 175.80
8/1/2016							\$ 175.80
9/1/2016			2.64	\$ 17.58			\$ 196.02

Revised Billing Analysis - P112-180-074-000

Date	Description of Charge	Service Charge	Interest	Penalty	Payments	Sent to Taxes	Balance Due
10/1/2016			2.94				\$ 198.96
11/1/2016			2.98				\$ 201.94
12/1/2016			3.03				\$ 204.97
1/1/2017	1/1-6/30/17	\$ 175.80	3.07				\$ 208.04
2/1/2017			3.12				\$ 386.96
3/1/2017			5.80	\$ 17.58			\$ 410.34
4/1/2017			6.16				\$ 416.50
5/1/2017			6.25				\$ 422.75
6/1/2017			6.34				\$ 429.09
7/1/2017	7/1/17 -12/31/17	\$ 175.80					\$ 175.80
8/1/2017							\$ 175.80
9/1/2017			2.64	\$ 17.58			\$ 196.02
	TOTALS	\$ 6,330.00	615.78	\$ 633.04	\$ (68.75)		\$ 7,510.07

Charge Summary			
Description	Actual	Revised	Difference
Service Charge	6,330.00	6,330.00	-
Interest	44,999.03	615.78	44,383.25
10% Penalty	633.04	633.04	-
Payment 10/16/91	(68.75)	(68.75)	
Total Balance	51,893.32	7,510.07	44,383.25

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 4

Subject: Appeal of charges for APN 112-190-015-00.

Background: Ms. Penniman and Ms. Kimmons, owners of APN 112-190-015-00, have submitted a letter to the Board of Directors requesting relief of sewer service charges for 2015 and 2016 totaling \$510. The property has been connected since 2013 and staff recently discovered the property was not being assessed a sewer service charge.

Per T-TSA Ordinance 02-2015, “adjustments of sewer service charges will be made when the Agency determines there is a billing error....deficiencies or credits may not be made for a period more than two years prior to the date the Agency determines that a billing error exists”.

The Agency has adjusted the sewer service charge balance to reflect 2 years of past sewer service.

Fiscal Impact: \$510

Previous Board Action: None.

Recommendation: Management recommends maintaining the \$510 balance adjustment to the property for sewer service.

Liz Penniman
Tracy Kimmons
7841 Mashie Avenue
PO Box 324
Kings Beach CA 96143

RECEIVED

MAY 23 2017

LaRue Griffin, General Manager
Tahoe Truckee Sanitation Agency
13720 Butterfield Drive
Truckee, California 96161

Tahoe-Truckee Sanitation Agency

Regarding: P112-190-15-00

May 17, 2017

Dear LaRue Griffin,



This letter is to appeal the charges for user fees during the years 2015 and 2016 for our property located at 7841 Mashie Avenue Tahoe Vista 96148.

We never knew about your agency, and the county did not counsel us on establishing service with you. If we don't know, of course, we don't know who or what to ask. We moved to Tahoe from another state and were only counseled to establish service with our current agencies.

Since your agency did not see our property as a priority to sign up, bill or contact us, we do not feel that we are responsible for a bill we weren't aware existed. We have always been up to date on all our bills, so you can imagine how upset and surprised we are to see that you have never billed us since we moved into our new home in February 2013.

Since we did not sign a contract with you, nor establish service with you, we do not feel responsible for your agency's error. But, we do understand that we must begin paying for this service. We hope that your agency will see how its error will cause us undue hardship, and that you will take responsibility for this mistake. Enclosed please find payment for the first half of 2017. Please update our account as paid.

Sincerely,

Liz Penniman
Tracy Kimmons

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

O.R. Butterfield
Dale Cox
S. Lane Lewis
Jon Northrop
Dan Wilkins

General Manager

LaRue Griffin

June 13, 2017

Elizabeth Pennimen
Tracey Kimmons
PO Box 324
Kings Beach, CA 96143

RE: Appeal of Back Service Charges for APN 112-190-15-00

Dear Ms. Pennimen & Ms. Kimmons:

Please accept this written notice in response to your letter dated May 17, 2017 in which you provide a formal appeal of the back service charges assessed to the above referenced account totaling \$510.00.

In your letter of appeal, you state that you were unaware of the need to establish service with our Agency as you were not counseled by Placer County, did not sign a contract or establish service with the Tahoe-Truckee Sanitation Agency (Agency or T-TSA), and haven't received a bill since occupying the property in February 2013.

On October 9, 2012, a permit to connect to T-TSA was issued and paid for in the amount of \$5,000. A copy of the permit and payment are attached for your reference. T-TSA charges sewer service charges are set by Ordinance 2-2015, Rules and Regulations, Section 10. It states:

10.G Sewer Service Charges. All owners of parcels connected to the sewage works shall pay Agency sewer service charges, as fees for the use of, or the availability of the use of, such facilities in accordance with the schedule set for and attached hereto as Exhibit B and incorporated herein.

10.J Opening Bills. Billing shall commence on the first day of the month following the date that the sewer connection is finally inspected by the Agency, the member entity, or a public entity served by contract with a member entity, or when usage commences, whichever comes first.

In regards to not receiving historical bills, the Agency relies on the member entity to notify the Agency as to when the sewer connection is finally inspected. In your case, an error occurred and the Agency did not receive timely notification of the completion of a final inspection by the North Tahoe Public Utility District. It was discovered recently by staff when researching old permits nearing their four year expiration date that your property was actually finally inspected in 2012, and should have been billed for service charges since that time.

In regards to billing errors, Section 10.O of the Ordinance states:

10.O Adjustments of Sewer Service Charges. Adjustments of sewer service charges will be made when the Agency determines there is a billing error. Any amount paid in excess of the actual computed charge

shall be credited against the account. Any deficiency in the amount paid and the actual computed charge shall be added to the account. Deficiencies or credits may not be made for a period more than two years prior to the date the Agency determines that a billing error exists, except in the event of an unreported connection or discharge in which case all charges and fees shall be assessed pursuant to Section 15, or in the case that service charges have been paid and no service has ever been rendered on an unimproved parcel, charges and fees shall be refunded without interest as provided by law.

Unfortunately, I find that back service charges were assessed consistent with the T-TSA Rules and Regulations, and I am unable to grant relief. Section 10.P of the T-TSA Rules and Regulations provides:

10.P Relief Provision. The Agency Board of Directors may find that by reason of special circumstances, any provision of the rules and regulations may be suspended or modified as applied to a particular parcel and may grant relief for said particular parcel. Applications (a written appeal) requesting relief shall be made in writing to the Agency Board of Directors outlining the nature of the request, the rule or regulation which is the subject of the request and the special circumstances warranting requested relief.

Should you wish to pursue relief under the above provision from the Agency Board of Directors, please submit your written appeal consistent with the above stipulations within 30 days of the date of this notice. The T-TSA Board of Directors will hear your request at their next regular meeting. Your appeal must be received 7 days prior to the date of the Board meeting. The Board of Directors regular meetings are normally held on the second Wednesday of each month at 9:00 AM.

Please contact me if there are any questions.

Thank you,

A handwritten signature in blue ink, appearing to read 'LaRue Griffin', written over a light blue horizontal line.

LaRue Griffin
General Manager

Enclosures: Appeal of Charges letter dated 5/17/17
Sewer Connection Permit #19530
Connection Fee Payment



TAHOE-TRUCKEE SANITATION AGENCY

13720 Joerger Drive • Truckee, CA 96161 (530) 587-2525

19530

RECEIVED

OCT 09 2012

SEWER CONNECTION APPLICATION RECEIPT

Tahoe-Truckee Sanitation Agency
Date 10/08/2012

OWNER

Name PENNIMAN/KIMMONS

Mailing Address POBOX 324
KINGS BEACH, CA 96143

Member District _____ Application # _____

APN # 112-190-015-00 County PLACER

APPLICANT

Name SAME

Mailing Address _____

PROPERTY LOCATION

Street 7841 MASHIE AVE
TAHOE VISTA, CA

TYPE OF CONNECTION

Residential:

Total Number of Units ONE (1)

Commercial: Factor Rating _____

New XXX Additional _____

Expected date of sewer use 4/2012

Connection Fee Received: \$ 5000.00

Received By _____

Date 10/9/2012

Ratings made from submitted plans will be later field inspected and may be adjusted as a result of this inspection.

Signature of Owner: _____

Date 10.9.12

Signature of Authorized T-TSA Representative: _____

Date 10/9/12

Signature of Applicant/Agent: _____

Date _____

Representative Capacity of Agent: _____

T-TSA CONNECTION CHARGES ARE NON-REFUNDABLE CHARGES UNLESS SEWER PERMIT IS CANCELLED PRIOR TO CONNECTION. T-TSA CONNECTIONS MAY NOT BE TRANSFERRED TO ANOTHER PARCEL.

For Office Use Only: Acctg. \$ _____

By _____ Date _____

Billing: Factor RTN

Action - A _____ S X

By _____ Date _____

DT
OCT 13 2012

ELIZABETH D PENNIMAN
TRACY ANN KIMMONS
7833 MASHIE AVE
POB 324
KINGS BEACH, CA 96143

108

90-78/1211

10.9 - 12

DATE

PAY TO THE
ORDER OF TTSA

\$ 5,000.00

Five thousand dollars

DOLLARS



Security
Features
Detailed on
Back.



BANK OF THE WEST

Kings Beach Office
200 BEAR ST.
KINGS BEACH, CA 96143
1-800-468-2265

[Handwritten signature]

FOR _____ MP

Handling Charge

From: liz_penniman
To: lgriffin@ttsa.net
Cc: [Tracy Kimmons](mailto:Tracy_Kimmons)
Subject: 7841 Mashie Avenue Tahoe Vista
Date: Tuesday, July 18, 2017 1:41:27 PM

Dear Mr. Griffin,

I am once again writing in regards to APN-112-190-15-00 7841 Mashie Ave Tahoe Vista CA, 96148

Your billing manager Emily suggested I should write a second letter to appeal the back charges that were never noted to The Tahoe Truckee Sanitation Department by the North Tahoe Public Utilities District.

It has been brought to my attention that your department searches for expired permits to see if service has been established with your department. You found me and my partner's address and realized that we had been living and using your services for sometime as our final inspection was in Feb of 2013. We were never made aware that we were using a service that we were not paying for.

My argument here is that, when we built our house, we paid 5000.00 to your department apparently to establish a relationship, and 10,000.00 I recollect to the NTPUD. My partner and I depend on your departments expertise to make sure that we do not fall through the cracks. That's why we paid you these large sums. Our household income is less than fifty-thousand a year and our new home is just 900 square feet, with only one bathroom, and all new appliances. Due to the NTPUD error, we feel that they should take responsibility for their mistake. Their error will cause us financial hardship.

Emily stated she felt your department had already given us relief when your department only back charged us for the last two years, I felt that was an unnecessary statement. We are not the bad guys here. If we knew of a bill, we would have paid it.

Please appeal our case at the next board meeting, and tell the NTPUD on our behalf that they are responsible for this error and to please take responsibility.

Warm Regards,

Liz Penniman

Tracy A. Kimmons

[530-412-3810](tel:530-412-3810)

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 5

Subject: Approval of the minutes of the regularly scheduled Board meetings on June 14, 2017 and July 12, 2017.

Background: Minutes from the regularly scheduled Board meetings.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: Approve the minutes of the regularly scheduled Board meetings on June 14, 2017 and July 12, 2017.

BOARD OF DIRECTORS
REGULAR MEETING MINUTES

June 14, 2017

I. CALL TO ORDER:

President Butterfield called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: O. R. Butterfield, TSD
Dale Cox, SVPSD
Dan Wilkins, TCPUD
S. Lane Lewis, NTPUD
Jon Northrop, ASCWD via telephone conference

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Michael Peak, Operations Manager
Jason Parker, Engineering Manager
Jim Redmond, Maintenance Manager
Richard P. Shanahan, Agency Counsel
Jeff Claussen, Operations Department
Nancy Chuba-Barker, Operations Department
Aliou Dialo, Operations Department
Laura Mader, Laboratory Department
Bill Pindar, Laboratory Department
Kristen Davis, Laboratory Department
Kristen Schrandt, Laboratory Department
Mark Heidelberger, Maintenance Department
Robert Holmes, Maintenance Department
Philip Fay, Maintenance Department
Justin Parrish, Maintenance Department

Anthony Salinas, Maintenance Department
Jesus Zarate, Maintenance Department
Richard Italiano, I&E Department
Dean Haines, I&E Department
Ryan Schultz, I&E Department
Michelle Mackey, Administration Department
Emily Pindar, Administration Department
Celeste Graves, Administration Department
Dawn Davis, Administration Department
Tom Rinne, Engineering Department
Mike Smith, Engineering Department
Kevin Woods, IT Department

Public Present: Rick Thompson, IBEW 1245
Alex Pacheco, IBEW 1245
Lon Peterson, Retired T-TSA Employee
John Little, Member of the Public

II. BUSINESS:

1. Public Comment

Agency staff, Mr. Tom Rinne, addressed the Board on behalf of himself and other employees who were not in favor of unionizing.

Retired Agency staff employee, Mr. Lon Peterson, addressed the Board and provided a summary of his employment history at T-TSA and petitioned the Board for what he believed were lost wages.

Public, Mr. John Little, addressed the Board and questioned the cost benefit of the union organization process for Agency constituents.

Agency staff, Mr. Michael Peak, addressed the Board on behalf of himself and other employees who supported Mr. Griffin's leadership and direction.

No action was taken by the Board.

2. Discussion concerning IBEW Local Union 1245 petition for recognition to represent Agency employees in labor negotiations, recognition process, determination of appropriate bargaining units and related matters

Mr. Rick Thompson with the IBEW addressed the Board and provided background on the organization effort. He informed the Board the card check recognition process has been completed and there is a majority of staff in support of unionization. He requested the Board recognize the IBEW as the representing bargaining unit and provide formal recognition.

Discussions followed from Directors Cox, Lewis and Wilkins about the card check process, staff's opportunity to vote and determination of bargaining units.

Agency staff, Mr. Bill Pindar and Mrs. Emily Pindar, addressed the Board and provided further discussion on the card check process.

Agency staff, Ms. Michelle Mackey, addressed the Board and explained she and other staff members were not included in the card check process and some were deceived and informed the card check signing was for information purposes only and not a formal request for representation.

Further conversation among various staff and Mr. Thompson occurred about the proposed IBEW bargaining unit and the details for organization. There were various other statements for and against union representation. No action was taken by the Board.

3. Approval of the minutes of the regularly scheduled Board meeting on May 10, 2017

MOTION by Director Cox, **SECOND** by Director Lewis to approve the minutes of the regularly scheduled Board meeting on May 10, 2017; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

4. Approval of General Fund Warrants

MOTION by Director Cox, **SECOND** by Director Lewis to approve the General Fund Warrants; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

5. Receive and file financial statements, status of investments and Teichert mining report

Received and filed. No action was taken by the Board.

6. Approval of Resolution 02-2017 to establish policy concerning connection fees imposed on school district and community college district development projects

Discussion was held regarding the implementation of the resolution on new and existing schools.

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Resolution 02-2017 to establish policy concerning connection fees imposed on school district and community college district development projects; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

7. Approval of Resolution 03-2017 to revise the Wastewater Capital Reserve Fund budget and make related findings

MOTION by Director Lewis, **SECOND** by Director Wilkins for approval of Resolution 03-2017 to revise the Wastewater Capital Reserve Fund budget and make related findings.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

8. Approval of Upgrade & Rehabilitation Fund budget

MOTION by Director Lewis, **SECOND** by Director Northrop for approval of Upgrade & Rehabilitation Fund budget.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

9. Approval of Annual Operating budget for fiscal year 2017-2018

MOTION by Director Lewis, **SECOND** by Director Northrop for approval of Annual Operating budget for fiscal year 2017-2018.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

10. Approval of License Agreement with the Truckee River Watershed Council

MOTION by Director Lewis, **SECOND** by Director Wilkins for approval of License Agreement with the Truckee River Watershed Council.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

11. Approval to award and enter into contracts for Sodium Hydroxide, Hydrated Lime, Liquid Chlorine, Liquid Oxygen and Methanol purchases

MOTION by Director Lewis, **SECOND** by Director Cox for approval to award and enter into contracts for Sodium Hydroxide, Hydrated Lime, Liquid Chlorine, Liquid Oxygen and Methanol purchases.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None

ABSENT: None
ABSTAIN: None

Motion passed.

12. Approval of Construction Change Order No.1 for the 2016 Chemical Piping CIPP project

Mr. Griffin informed the Board the change order does not include a cost change but rather change the completion date to June 6, 2017.

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Construction Change Order No.1 for the 2016 Chemical Piping CIPP project.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

13. Approval of Progress Pay Estimate No. 2 for the 2016 Chemical Piping CIPP project

MOTION by Director Lewis, **SECOND** by Director Wilkins for approval of Progress Pay Estimate No. 2 for the 2016 Chemical Piping CIPP project in the amount of \$56,729.25.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

14. Approval of Construction Change Order No. 2 for the Truckee River Interceptor (TRI) MH 81 to MH 83 Improvements project

Discussion was held regarding the current groundwater elevations, river elevations and future scheduling.

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Construction Change Order No. 2 for the Truckee River Interceptor (TRI) MH 81 to MH 83 Improvements project.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

15. Approval to solicit bids for 2017 Asphalt Sealing project

MOTION by Director Lewis, **SECOND** by Director Cox for approval to solicit bids for 2017 Asphalt Sealing project.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

16. Discussion of State Route 89/Fanny Bridge Community Revitalization Project Related TRI Relocation Agreement

Discussion was held regarding the project update and potential amendment to the Agency TRI sewer at the Caltrans yard. The Central Federal Lands Highway Division will determine if the scope of work to replace the sewer is appropriate pending their review of the potential change order and cost savings. No action was taken by the Board.

17. Approval of Agency staff Table of Organization and revised Salary Schedule

Mr. Griffin informed the Board the Salary Schedule had been updated to reflect positions and salaries for fiscal year 2017-2018 and the salaries had been increased to reflect a cost-of-living adjustment (COLA) of +3.0% per the CPI California index. Mr. Griffin stated he would revise the Table of Organization to add the I/E Technician position as it was inadvertently omitted.

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Agency staff Table of Organization and revised Salary Schedule.

The Board approved the motion by the following roll call vote:

AYES: Directors Cox, Lewis, Northrop, Wilkins and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

18. Discussion of the Sewer Master Plan and Sewer Service Charge Study

Mr. Griffin and staff discussed the Sewer Master Plan and Service Charge Study. No action was taken by the Board.

19. Operations, Maintenance, Engineering and IT Reports

Mr. Redmond provided an update on current and past projects for the maintenance department.

Mr. Peak reported that the all waste discharge requirements were met for the month of May and provided an update on current and past projects for the operations department.

Mr. Parker provided an update on current and past projects for the engineering department.

No action was taken by the Board.

20. General Manager Report

Mr. Griffin provided a brief update on the status of various ongoing projects. No action was taken by the Board.

21. Comments from the Board of Directors – Reports, Announcements and Questions for clarification only

None.

22. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 11:20 AM pursuant to Government Code Section 54956.8 for a conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25; and pursuant

to Government Code section 54956.9(d)(1) regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M).

The meeting was reopened at 11:48 AM. Nothing to report from closed session.

III. ADJOURNMENT:

There being no further business, the meeting adjourned at 11:48 AM.

LaRue Griffin
Secretary to the Board

Approved: _____

DRAFT

BOARD OF DIRECTORS
REGULAR MEETING MINUTES

July 12, 2017

I. CALL TO ORDER:

President Butterfield called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: O. R. Butterfield, TSD
Dale Cox, SVPSD
Dan Wilkins, TCPUD
S. Lane Lewis, NTPUD
Jon Northrop, ASCWD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Michael Peak, Operations Manager
Jason Parker, Engineering Manager
Jim Redmond, Maintenance Manager
Richard P. Shanahan, Agency Counsel
Bill Pindar, Laboratory Department
Philip Fay, Maintenance Department
Michelle Mackey, Administration Department
Dawn Davis, Administration Department
Tom Rinne, Engineering Department
Mike Smith, Engineering Department
Aaron Carlsson, Engineering Department
Kevin Woods, IT Department

Public Present: Rick Thompson, IBEW 1245
Meghan Herbst, Moonshine Ink

Mike Geary, SVPUD
Janos Vitencz, Member of the public

II. BUSINESS:

1. Public Comment

Mr. Rick Thompson with IBEW 1245 addressed the Board and informed them the IBEW has filed an Unfair Practice action against T-TSA in the Public Employees Relation Board and provided allegations concerning the action.

Agency staff, Mr. Aaron Carlsson, addressed the Board and informed he had twice addressed management and both times management remained neutral regarding unionization efforts and encouraged him to do his own research.

Agency staff, Mr. Bill Pindar, questioned Mr. Carlsson's tenure at T-TSA. Agency staff, Ms. Michelle Mackey, stated she had almost twenty years tenure and received the same position and encouragement from management. Agency staff, Mrs. Dawn Davis and Mr. Mike Smith, also confirmed the position and encouragement from management.

Further conversation among various staff and Mr. Thompson occurred about the proposed IBEW bargaining unit and the details for organization. There were various other statements for and against union representation.

No action was taken by the Board.

2. Appeal of charges for APN 112-180-074-00

Mr. Vitencz, owner of APN 112-180-074-00, appealed for relief of past due charges assessed to his property. Discussion was held on the parcel billing history and Mr. Vitencz provided a history of his circumstances.

The Board directed staff to create a simulated accounting of what charges on the property would have been had delinquent balances been sent to and collected through the County tax roll at the end of every fiscal year for further review and consideration at the next Board meeting.

Other than the above direction to staff, no action was taken by the Board.

3. Discussion of Memorandum of Understanding between T-TSA and SVPSD regarding the Squaw Valley Interceptor

Mr. Mike Geary of the Squaw Valley Public Service District provided a PowerPoint presentation regarding the Squaw Valley Interceptor and requested the Board consider amending the current Memorandum of Understanding between T-TSA and SVPSD.

Discussion was held on the potential T-TSA cost sharing of the Squaw Valley Interceptor siphon project. The Board concluded an amendment was not appropriate; however, Director Cox favored consideration of an appropriate amendment.

No action was taken by the Board.

4. Public Hearing related to the Board's consideration of adopting a resolution of the Board to adopt a report on delinquent charges and authorizing their collection on the tax roll

President Butterfield opened the public hearing at 10:40 AM. No comments were received from the public; and the public hearing was closed at 10:40 AM.

5. Approval of Resolution 4-2017 to adopt a report on delinquent charges and authorize their collection on the tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 4-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

6. Approval of Resolution 5-2017 to request collection of delinquent charges on the Placer County tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 5-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

7. Approval of Resolution 6-2017 to reference the Standard Form Tax Collection Services Contract with the County of Nevada

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 6-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

8. Approval to submit certifications for collection of delinquent charges on the El Dorado County tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve the submittal of certifications for collection of delinquent charges on the El Dorado County tax roll; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

9. Approval of Resolution 7-2017 to establish appropriations limit for fiscal year 2017-2018

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 7-2016; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

10. Approval of Resolution 8-2017 authorizing investment of monies in the Local Agency Investment Fund

MOTION by Director Lewis, **SECOND** by Director Wilkins to approve Resolution 8-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

11. Approval of General Fund Warrants

MOTION by Director Lewis, **SECOND** by President Butterfield to approve the General Fund Warrants; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

12. Receive and file financial statements, status of investments and Teichert mining report

Received and filed. No action was taken by the Board.

13. Approval of Indemnification Agreement with the Truckee River Watershed Council contractor

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Indemnification Agreement with the Truckee River Watershed Council contractor; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

14. Approval to award bid for the Digital Scanning of Sewer Lines project

MOTION by Director Lewis, **SECOND** by Director Cox for approval to award bid for the Digital Scanning of Sewer Lines project to Hoffman Southwest Corporation, dba Professional Pipe Services (ProPipe) in the amount of \$113,250.00; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

15. Discussion of the Truckee River Interceptor (TRI) MH81 to MH83 Improvements project

Discussion was held on the project update, the temporary construction agreement with the property owner, and potential to phase the project into multiple construction periods.

No action was taken by the Board.

16. Discussion of State Route 89/Fanny Bridge Community Revitalization Project Related TRI Relocation Agreement.

Discussion was held on the project update. Mr. Parker informed the Board the Central Federal Lands Highway Division has yet to determine if there will be a change in the scope of work to omit the replacement of the TRI at the Caltrans yard.

No action was taken by the Board.

17. Approval of Safety Awards

MOTION by Director Lewis, **SECOND** by Director Northrop for approval of safety awards; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

18. Operations, Maintenance, Engineering and IT Reports

Mr. Redmond provided an update on current and past projects for the maintenance department.

Mr. Peak reported that the all waste discharge requirements were met for the month of June and provided an update on current and past projects for the operations department.

Mr. Parker provided an update on current and past projects for the engineering department.

No action was taken by the Board.

19. General Manager Report

Mr. Griffin provided a brief update on the status of various ongoing projects and requested the August Board meeting be cancelled as there were no items pending action with exception to the award of the Asphalt Sealing Project. The Board agreed to the requested cancellation. No action was taken by the Board.

20. Comments from the Board of Directors – Reports, Announcements and Questions for clarification only

Director Cox requested clarification on the appeal for APN 112-180-074-00 as previously discussed. Mr. Griffin stated direction was given to create a simulated accounting of what the delinquent charges on the property would have been had delinquent balances been sent to and collected through the County tax roll at the end of every fiscal year.

21. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 11:10 AM pursuant to Government Code Section 54956.8 for a conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25; and pursuant to Government Code section 54956.9(d)(1) regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M).

The meeting was reopened at 11:42 AM. Nothing to report from closed session.

III. ADJOURNMENT:

There being no further business, the meeting adjourned at 11:42 AM.

LaRue Griffin
Secretary to the Board

Approved: _____

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 6

Subject: Approval of General Fund warrants.

Background: Warrants paid and payable for the previous calendar months.

Fiscal Impact: Decrease in Agency general fund per the warrant amounts.

Previous Board Action: None.

Recommendation: Approve General Fund warrants paid and payable.

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
*CHECKS 1 - 75105 CHECK SEQUENCE BREAK						
75106	7/03/17	MAN PAID	00692	DALE COX	207.83	
75107	7/06/17	MAN PAID	00681	STANDARD INSURANCE-LIFE	1,910.91	
75108	7/06/17	MAN PAID	00786	STANDARD INSURANCE-DENTAL	9,042.80	
75109	7/06/17	MAN PAID	01899	LARRY ANDRESEN	50.00	
75110	7/06/17	MAN PAID	01798	ROSHELLE CHAVEZ	42.80	
75111	7/06/17	MAN PAID	00771	JAMES REDMOND	42.80	
75112	7/06/17	MAN PAID	01806	KWA SAFETY & HAZMAT CONSULTANTS, IN	2,000.00	
75113	7/12/17	REG PAID	00015	AIRGAS USA, LLC	2,114.08	
75114	7/12/17	REG PAID	00019	ALPHA ANALYTICAL	2,365.00	
75115	7/12/17	REG PAID	00032	AMERIPRIDE UNIFORM SERVICES	1,032.57	
75116	7/12/17	REG PAID	01843	ANTHONY SALINAS	400.00	
75117	7/12/17	REG PAID	01282	AT&T	1,119.86	
75118	7/12/17	REG PAID	01885	AT&T ACCT 831-000-6939 380	1,398.45	
75119	7/12/17	REG PAID	01886	AT&T ACCT #171-800-7674 001	1,904.03	
75120	7/12/17	REG PAID	01383	AT&T 530 582-0827 966 5	445.15	
75121	7/12/17	REG PAID	00976	BABCOCK LABORATORIES, INC.	200.00	
75122	7/12/17	REG PAID	00041	CALTRON, INC	1,048.16	
75123	7/12/17	REG PAID	01290	CLARK PEST CONTROL	275.00	
75124	7/12/17	REG PAID	01881	CLEAN HARBORS ENV. SERVICES	366.86	
75125	7/12/17	REG PAID	01479	CONSOLIDATED ELECTRICAL DIST.	249.52	
75126	7/12/17	REG PAID	00692	DALE COX	205.68	
75127	7/12/17	REG PAID	00149	CWEA	344.00	
75128	7/12/17	REG PAID	00150	CWEA-SIERRA SECTION	990.00	
75129	7/12/17	REG PAID	00179	E&M ELECTRIC	1,115.18	
75130	7/12/17	REG PAID	01176	ERS INDUSTRIAL SERVICES, INC.	7,756.69	
75131	7/12/17	REG PAID	00200	FEDERAL EXPRESS CORP.	152.54	
75132	7/12/17	REG PAID	00203	FISHER SCIENTIFIC COMPANY	6,384.51	
75133	7/12/17	REG PAID	00224	KEN GRADY CO.	12,140.93	
75134	7/12/17	REG PAID	00225	GRAINGER INC., W.W.	1,395.85	
75135	7/12/17	REG PAID	01573	INFOSEND	869.74	
75136	7/12/17	REG PAID	00290	KAMAN INDUSTRIAL TECH.	693.53	
75137	7/12/17	REG PAID	00292	KDJ COMPANY	720.00	
75138	7/12/17	REG PAID	00614	LIBERTY UTILITIES	40.86	
75139	7/12/17	REG PAID	00334	R.F. MACDONALD COMPANY	735.00	
75140	7/12/17	REG PAID	00272	MALLORY SAFETY SUPPLY, LLC	988.70	
75141	7/12/17	REG PAID	00346	MCMASTER-CARR	179.32	
75142	7/12/17	REG PAID	00376	MOUNTAIN HARDWARE	10.81	
75143	7/12/17	REG PAID	00893	NEOPOST	173.66	
75144	7/12/17	REG PAID	01821	NEWEGG, INC.	15.32	
75145	7/12/17	REG PAID	00407	NORTHERN SAFETY CO., INC.	1,283.59	
75146	7/12/17	REG PAID	00359	OFFICE DEPOT	4,162.55	
75147	7/12/17	REG PAID	01882	OLDHAM	1,066.39	
75148	7/12/17	REG PAID	01760	TYLER PENN	310.00	
75149	7/12/17	REG PAID	00689	BILL PINDAR	170.00	
75150	7/12/17	REG PAID	01641	FLATT	529.26	
75151	7/12/17	REG PAID	00622	PRAXAIR DISTRIBUTION, INC.	55.55	
75152	7/12/17	REG PAID	00452	TRUCKEE DONNER PUD	76,530.85	
75153	7/12/17	REG PAID	01313	RDP TECHNOLOGIES, INC.	2,000.00	
75154	7/12/17	REG PAID	00720	DAVE ROBERTSON	400.00	
75155	7/12/17	REG PAID	01062	SAVE MART SUPERMARKETS	299.23	
75156	7/12/17	REG PAID	01035	SEAL ANALYTICAL, INC.	484.51	
75157	7/12/17	REG PAID	01744	SHRED-IT USA	576.23	
75158	7/12/17	REG PAID	00600	SIERRA CHEMICAL COMPANY	25,418.98	

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
75159	7/12/17	REG PAID	01442	SIERRA OFFICE SOLUTIONS	445.59	
75160	7/12/17	REG PAID	00655	SOLENIUS	10,485.85	
75161	7/12/17	REG PAID	00671	TAHOE TRUCKEE DISPOSAL	14,538.80	
75162	7/12/17	REG PAID	01028	TELSTAR	1,200.02	
75163	7/12/17	REG PAID	00449	TRUCKEE BAGEL CO.	66.00	
75164	7/12/17	REG PAID	00524	UNITED PARCEL SERVICE, UPS	174.42	
75165	7/12/17	REG PAID	00540	VARIED PRODUCT LINES	324.60	
75166	7/12/17	REG PAID	00551	VERIZON WIRELESS	320.24	
75167	7/12/17	REG PAID	00560	VWR SCIENTIFIC, INC.	2,465.68	
75168	7/12/17	REG PAID	00603	WILEY, PRICE & RADULOVICH	8,131.90	
75169	7/12/17	REG PAID	00611	WORK WORLD	596.40	
75170	7/11/17	MAN PAID	01609	PAYMENTUS GROUP, INC.	132.00	
75171	7/12/17	MAN PAID	00500	PENTAIR VALVES & CONTROLS	195.47	
75172	7/12/17	MAN PAID	00804	RICH ITALIANO	130.00	
75173	7/12/17	MAN PAID	00974	SHIELDS HARPER & CO.	812.69	
75174	7/12/17	MAN PAID	00015	AIRGAS USA, LLC	110.06	
75175	7/12/17	MAN PAID	00126	AT&T MOBILITY	150.74	
75176	7/12/17	MAN PAID	01821	NEWEGG, INC.	656.31	
75177	7/12/17	MAN PAID	00815	THOMSON WEST	302.56	
75178	7/12/17	MAN PAID	01781	B & T TENANT/EMPLOYMENT SCREENING	50.00	
75179	7/12/17	MAN PAID	00603	WILEY, PRICE & RADULOVICH	3,685.95	
75180	7/12/17	MAN PAID	00614	LIBERTY UTILITIES	5.74	
75181	7/12/17	MAN PAID	01028	TELSTAR	978.42	
75182	7/12/17	MAN PAID	01095	DIAMOND PRINTING	471.06	
75183	7/12/17	MAN PAID	00531	UNIVAR USA INC.	12,121.54	
75184	7/12/17	MAN PAID	00531	UNIVAR USA INC.	12,148.42	
75185	7/12/17	MAN PAID	00531	UNIVAR USA INC.	11,770.68	
75186	7/12/17	MAN PAID	00531	UNIVAR USA INC.	11,829.56	
75187	7/12/17	MAN PAID	01062	SAVE MART SUPERMARKETS	41.36	
75188	7/12/17	MAN PAID	01062	SAVE MART SUPERMARKETS	43.79	
75189	7/12/17	MAN PAID	00067	FLYERS ENERGY LLC	1,969.41	
75190	7/12/17	MAN PAID	00578	WESTERN NEVADA SUPPLY	101.32	
75191	7/12/17	MAN PAID	00376	MOUNTAIN HARDWARE	50.08	
75192	7/12/17	MAN PAID	00622	PRAXAIR DISTRIBUTION, INC.	7,188.71	
75193	7/12/17	MAN PAID	00578	WESTERN NEVADA SUPPLY	2,259.80	
75194	7/12/17	MAN PAID	00191	ENVIRONMENTAL EXPRESS	2,833.13	
75195	7/12/17	MAN PAID	01264	SIERRA NV MEDIA GROUP ACCT#1066714	1,171.59	
75196	7/12/17	MAN PAID	00275	J&L PRO KLEEN, INC.	2,300.00	
75197	7/12/17	MAN PAID	01095	DIAMOND PRINTING	193.55	
75198	7/12/17	MAN PAID	00639	SOUTHWEST GAS CORP.	3,011.91	
75199	7/12/17	MAN PAID	01101	DAWN DAVIS	141.39	
75200	7/12/17	MAN PAID	00427	TIP INC.	112.58	
75201	7/12/17	MAN PAID	01095	DIAMOND PRINTING	440.61	
75202	7/12/17	MAN PAID	01641	PLATT	126.49	
75203	7/12/17	MAN PAID	00032	AMERIPRIDE UNIFORM SERVICES	422.57	
75204	7/12/17	MAN PAID	00609	SIERRA NV MEDIA GROUP ACCT#1059511	347.88	
75205	7/12/17	MAN PAID	00504	RED WING SHOE STORE	185.13	
75206	7/12/17	MAN PAID	00565	SAFEWAY INC.	267.79	
75207	7/12/17	MAN PAID	01609	PAYMENTUS GROUP, INC.	266.00	
75208	7/12/17	MAN PAID	01849	DANIEL WILKINS	100.00	
75209	7/12/17	MAN PAID	00694	S. LANE LEWIS	100.00	
75210	7/12/17	MAN PAID	00695	JON NORTROP	490.00	
75211	7/12/17	MAN PAID	00692	DALE COX	100.00	
75212	7/12/17	MAN PAID	01672	PROGRESSIVE BUSINESS PUBLICATIONS	299.00	
75213	7/12/17	MAN PAID	00149	CWEA	172.00	
75214	7/12/17	MAN PAID	00802	MELANIE WILDEMAN	350.39	

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
75215	7/12/17	MAN PAID	01416	KRISTIN SCHRANDT	156.98	
75216	7/18/17	MAN PAID	00815	THOMSON WEST	302.56	
75217	7/18/17	MAN PAID	01151	CODALE ELECTRIC SUPPLY, INC.	27,541.70	
75218	7/18/17	MAN PAID	00058	BARTKIEWICZ, KRONICK & SHANAHAN	3,531.72	
75219	7/18/17	MAN PAID	01204	TAHOE FOREST HOSP. DIST./TAHOE WORK	787.00	
75220	7/18/17	MAN PAID	00560	VWR SCIENTIFIC, INC.	475.74	
75221	7/18/17	MAN PAID	00959	OFFICE DEPOT	3,187.96	
75222	7/18/17	MAN PAID	01895	BAY CITY BOILER & ENGINEERING CO.,	146.07	
75223	7/18/17	MAN PAID	00032	AMERIPRIDE UNIFORM SERVICES	416.09	
75224	7/18/17	MAN PAID	00696	CORELOGIC INFORMATION SOLUTIONS, IN	500.50	
75225	7/18/17	MAN PAID	00401	TEXAS REFINERY CORP.	4,157.06	
75226	7/18/17	MAN PAID	00560	VWR SCIENTIFIC, INC.	426.88	
75227	7/18/17	MAN PAID	01641	PLATT	1,984.24	
75228	7/18/17	MAN PAID	00213	GADDIS, INC.	544.60	
75229	7/19/17	MAN PAID	00802	MELANIE WILDEMAN	400.00	
75230	7/19/17	MAN PAID	00466	PDM STEEL SVC CNTRS, INC.-SPARKS NV	160.43	
75231	7/19/17	MAN PAID	01454	NEVADA SEAL & PUMP	8,792.08	
75232	7/20/17	MAN PAID	00455	PINNACLE TOWERS INC.	654.87	
75233	7/20/17	MAN PAID	00746	PETTY CASH	119.60	
75234	7/20/17	MAN PAID	01148	DTSC	150.00	
75235	7/20/17	MAN PAID	00600	SIERRA CHEMICAL COMPANY	9,087.45	
75236	7/24/17	MAN PAID	00802	MELANIE WILDEMAN	150.50	
75237	7/26/17	MAN PAID	00106	CALIFORNIA STATE BOARD OF EQUALIZAT	782.00	
75238	7/27/17	MAN PAID	01903	MICHAEL WARD	459.00	
75239	7/27/17	MAN PAID	01904	ROGER EKBERS	944.36	
75240	7/27/17	MAN PAID	01905	JENNIFER KELLY	237.62	
75241	7/27/17	MAN PAID	01677	UNITED STATES TREASURY	103.96	
75242	7/27/17	MAN PAID	00692	DALE COX	364.99	

** FINAL TOTAL

357,368.42

137 CHECKS

EE ELECTRONIC PAYMENTS

A/P CHECK REGISTER

RUN DATE 8/07/17
 RUN TIME 12:35:25

(APM025)
 PAGE 1

FROM 7/01/17 THRU 7/31/17

CHECK NUMBER DATE STATUS VENDOR VENDOR NAME CHECK AMT COMMENT

*CHECKS 1 - 1112184 CHECK SEQUENCE BREAK

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
1112185	7/05/17	MAN PAID	01007	PERS-HEALTH PREMIUM	122,746.26	
1112186	7/10/17	MAN PAID	01609	PAYMENTUS GROUP, INC.	132.00	
1112186	7/11/17	MAN VOID	01609	PAYMENTUS GROUP, INC.	132.00	CHECK HAS BEEN VOIDED
1112187	7/10/17	MAN PAID	01532	NAVIA BENEFIT SOLUTIONS	832.04	CHECK WAS ISSUED ON 7/10/17
1112188	7/12/17	MAN PAID	01006	PERS-RETIREMENT	34,511.82	
1112189	7/14/17	MAN PAID	01005	PERS 457 PLAN	8,795.19	
1112190	7/14/17	MAN PAID	01004	FEDERAL TAXES/EFTPS	34,437.52	
1112191	7/14/17	MAN PAID	00809	EMPLOYMENT DEVELOPMENT DEPARTMENT	11,598.37	
1112192	7/14/17	MAN PAID	01038	FIRST US COMMUNITY CREDIT UNION	3,250.00	
1112193	7/14/17	MAN PAID	00679	NATIONWIDE RETIREMENT SOLUTIONS	1,975.00	
1112194	7/18/17	MAN PAID	01532	NAVIA BENEFIT SOLUTIONS	649.30	
1112195	7/19/17	MAN PAID	00513	U.S. BANK BANK CARD DIVISION	12,184.68	CHECK HAS BEEN VOIDED
1112196	7/19/17	MAN PAID	99999	VOID ZERO AMOUNT CHECKS VENDOR		
1112197	7/19/17	MAN PAID	01532	NAVIA BENEFIT SOLUTIONS	237.60	
1112198	7/24/17	MAN PAID	01532	NAVIA BENEFIT SOLUTIONS	920.30	
1112199	7/27/17	MAN PAID	01004	FEDERAL TAXES/EFTPS	197.47	
1112200	7/27/17	MAN PAID	00809	EMPLOYMENT DEVELOPMENT DEPARTMENT	46.70	
1112201	7/28/17	MAN PAID	01006	PERS-RETIREMENT	694,497.00	
1112202	7/31/17	MAN PAID	01006	PERS-RETIREMENT	36,897.03	

** FINAL TOTAL

963,776.28

18 CHECKS

TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

CHECK#	CHECK DATE	EMPLOYEE NUMBER	CHECK AMOUNT	DIRECT DEPOSIT
53721	7/14/2017	1629	\$694.10	
53722	7/14/2017	8035	\$1,012.26	X
53723	7/14/2017	773	\$2,392.93	X
53724	7/14/2017	1929	\$2,373.72	
53725	7/14/2017	1980	\$3,697.52	X
53726	7/14/2017	4225	\$5,713.79	X
53727	7/14/2017	6626	\$2,876.76	X
53728	7/14/2017	3286	\$2,063.80	X
53729	7/14/2017	7570	\$3,474.99	X
53730	7/14/2017	671	\$4,404.91	X
53731	7/14/2017	8897	\$3,387.53	X
53732	7/14/2017	8710	\$3,692.41	X
53733	7/14/2017	9925	\$2,915.81	X
53734	7/14/2017	2133	\$2,764.08	X
53735	7/14/2017	6021	\$993.22	X
53736	7/14/2017	8400	\$3,495.59	X
53737	7/14/2017	5982	\$1,743.45	X
53738	7/14/2017	1352	\$2,235.29	X
53739	7/14/2017	3464	\$3,440.94	X
53740	7/14/2017	934	\$3,877.50	X
53741	7/14/2017	992	\$2,467.80	X
53742	7/14/2017	3059	\$3,868.29	X
53743	7/14/2017	411	\$1,777.99	X
53744	7/14/2017	1248	\$3,081.07	X
53745	7/14/2017	6171	\$2,846.38	X
53746	7/14/2017	9815	\$2,051.18	X
53747	7/14/2017	1730	\$2,167.73	X
53748	7/14/2017	9478	\$2,461.46	X
53749	7/14/2017	9268	\$2,372.21	X
53750	7/14/2017	6204	\$3,889.74	X
53751	7/14/2017	6930	\$2,210.32	X
53752	7/14/2017	1567	\$3,008.02	X
53753	7/14/2017	5526	\$3,439.25	X
53754	7/14/2017	9357	\$2,950.07	X
53755	7/14/2017	63	\$2,547.34	X
53756	7/14/2017	65	\$3,139.25	X
53757	7/14/2017	8126	\$2,852.22	X
53758	7/14/2017	890	\$4,911.55	X
53759	7/14/2017	572	\$2,312.25	X
53760	7/14/2017	2375	\$3,145.49	X
53761	7/14/2017	3433	\$2,084.84	X
53762	7/14/2017	743	\$3,156.11	X
53763	7/14/2017	6715	\$2,998.13	X
53764	7/14/2017	8112	\$4,022.75	X
53765	7/14/2017	3359	\$1,743.44	X
53766	7/14/2017	8131	\$2,108.35	X
53767	7/14/2017	6833	\$2,550.06	X
53768	7/14/2017	7232	\$3,239.89	X
53769	7/14/2017	1766	\$2,903.91	X
53770	7/14/2017	9056	\$4,244.15	X
53771	7/14/2017	5476	\$3,004.14	X
53772	7/14/2017	4177	\$2,474.67	X
53773	7/27/2017	1629	\$712.39	
53774	7/28/2017	6021	\$993.22	X
			\$150,986.26	

FROM 8/01/17 THRU 8/31/17

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
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*CHECKS 1 - 75242 CHECK SEQUENCE BREAK

75243	8/01/17	MAN PAID	01906	JOSH & ERIN IVENS	1,377.00	
75244	8/01/17	MAN PAID	01907	JULIE & PHILLIP WENTE	500.29	
75245	8/01/17	MAN PAID	01908	WEST RIVER LLC	523.92	
75246	8/01/17	MAN PAID	01909	SALON FANDANGO C/O KERRI GRIGGS	115.30	
75247	8/02/17	MAN PAID	00681	STANDARD INSURANCE LIFE	2,065.79	
75248	8/02/17	MAN PAID	00678	ALLIANT INSURANCE SERVICES	2,754.00	
75249	8/02/17	MAN PAID	00786	STANDARD INSURANCE-DENTAL	7,194.56	
75250	8/09/17	REG PAID	01900	AMAZON CAPITAL SERVICES	380.52	
75251	8/09/17	REG PAID	00032	AMERIPRIDE UNIFORM SERVICES	2,041.74	
75252	8/09/17	REG PAID	01901	ASBURY ENVIRONMENTAL SERVICES	160.00	
75253	8/09/17	REG PAID	01282	AT&T	1,119.86	
75254	8/09/17	REG PAID	01885	AT&T ACCT 831-000-6939 380	1,398.45	
75255	8/09/17	REG PAID	01886	AT&T ACCT #171-800-7674 001	157.38	
75256	8/09/17	REG PAID	01383	AT&T 530 582-0827 966 5	454.43	
75257	8/09/17	REG PAID	00105	CALIFORNIA HYDRONICS CORP.	528.34	
75258	8/09/17	REG PAID	00002	CH2M HILL	11,844.66	CHECK HAS BEEN VOIDED
75259	8/09/17	REG PAID	00002	CH2M HILL	11,844.66	CHECK WAS ISSUED ON 8/09/17
75260	8/09/17	REG PAID	01290	CLARK PEST CONTROL	74.39	
75261	8/09/17	REG PAID	01479	CONSOLIDATED ELECTRICAL DIST.	74.39	
75262	8/09/17	REG PAID	00149	CWEA	707.00	
75263	8/09/17	REG PAID	00153	DAMORE, HAMRIC & SCHNEIDER	6,275.00	
75264	8/09/17	REG PAID	00179	E&M ELECTRIC	826.94	
75265	8/09/17	REG PAID	00200	FEDERAL EXPRESS CORP.	172.15	
75266	8/09/17	REG PAID	01172	FILTER CONNECTION	1,739.85	
75267	8/09/17	REG PAID	00067	FLYERS ENERGY LLC	1,752.90	
75268	8/09/17	REG PAID	00424	FRANK OLSEN COMPANY	4,850.88	
75269	8/09/17	REG PAID	00224	KEN GRADY CO. W.W.	1,214.57	
75270	8/09/17	REG PAID	00225	GRAINGER INC. W.W.	628.37	
75271	8/09/17	REG PAID	00990	CELESTE GRAVES	400.00	
75272	8/09/17	REG PAID	00232	H&E EQUIPMENT SERVICES	1,838.90	
75273	8/09/17	REG PAID	00248	HACH CHEMICAL COMPANY	1,167.68	
75274	8/09/17	REG PAID	00260	HIGH SIERRA GLASS	375.00	
75275	8/09/17	REG PAID	00260	IDEXX LABORATORIES INC.	977.50	
75276	8/09/17	REG PAID	01573	INFOSEND	14,858.48	
75277	8/09/17	REG PAID	00538	IRON MOUNTAIN	485.50	
75278	8/09/17	REG PAID	00287	JONES-WEST FORD	20.43	
75279	8/09/17	REG PAID	00290	KAMAN INDUSTRIAL TECH.	215.55	
75280	8/09/17	REG PAID	01146	KRISTIN DAVIS	345.00	
75281	8/09/17	REG PAID	01259	LHOIST NORTH AMERICA	24,043.95	
75282	8/09/17	REG PAID	00346	MCMaster-CARR	213.79	
75283	8/09/17	REG PAID	01669	MCVICARS CONSULTING	1,028.00	
75284	8/09/17	REG PAID	01669	MCVICARS CONSULTING	1,028.00	CHECK HAS BEEN VOIDED
75285	8/09/17	REG PAID	00374	MOTION INDUSTRIES	382.01	CHECK WAS ISSUED ON 8/09/17
75286	8/09/17	REG PAID	00376	MOUNTAIN HARDWARE	50.38	
75287	8/09/17	REG PAID	00851	MSC INDUSTRIAL SUPPLY	1,917.52	
75288	8/09/17	REG PAID	00351	NALCO COMPANY	5,953.53	
75289	8/09/17	REG PAID	00353	TRUCKEE AUTO PARTS- NAPA	603.91	
75290	8/09/17	REG PAID	00353	TRUCKEE AUTO PARTS- NAPA	603.91	CHECK HAS BEEN VOIDED
75291	8/09/17	REG PAID	01821	NEWEGG, INC.	312.28	CHECK WAS ISSUED ON 8/09/17
75292	8/09/17	REG PAID	00689	BILL PINDAR	180.00	
75293	8/09/17	REG PAID	00455	PINNACLE TOWERS INC.	654.87	
75294	8/09/17	REG PAID	01893	PME PETROLEUM MARKETING EQUIPMENT	1,595.27	

FROM 8/01/17 THRU 8/31/17

CHECK NUMBER	DATE	STATUS	VENDOR	VENDOR NAME	CHECK AMT	COMMENT
75292	8/09/17	REG PAID	00622	PRAXAIR DISTRIBUTION, INC.	14,236.93	
75293	8/09/17	REG PAID	00452	TRUCKEE DONNER PUD	72,303.90	
75294	8/09/17	REG PAID	00504	RED WING SHOE STORE	225.45	
75295	8/09/17	REG PAID	00508	RENO DODGE SALES, INC.	55.09	
75296	8/09/17	REG PAID	01851	RYAN SCHULTZ	400.00	
75297	8/09/17	REG PAID	01035	SEAL ANALYTICAL, INC.	682.85	
75298	8/09/17	REG PAID	00600	SIERRA CHEMICAL COMPANY	9,953.60	
75299	8/09/17	REG PAID	00602	SIERRA ELECTRONICS	3,009.35	
75300	8/09/17	REG PAID	00619	SIERRA SYSTEMS, INC.	1,200.00	
75301	8/09/17	REG PAID	01264	SIERRA NV MEDIA GROUP ACCT#1066714	198.45	
75302	8/09/17	REG PAID	01442	SIERRA OFFICE SOLUTIONS	1,077.20	
75303	8/09/17	REG PAID	00655	SOLENIS	10,485.85	
75304	8/09/17	REG PAID	00639	SOUTHWEST GAS CORP.	62.58	
75305	8/09/17	REG PAID	00117	SUDDENLINK PAYMENT CENTER	32.40	
75306	8/09/17	REG PAID	00895	TAHOE SUPPLY COMPANY, LLC	18,935.21	
75307	8/09/17	REG PAID	00671	TAHOE TRUCKEE DISPOSAL	440.00	
75308	8/09/17	REG PAID	01902	TERRA AQUA INC.	88.00	
75309	8/09/17	REG PAID	00449	TRUCKEE BAGEL CO.	60.00	
75310	8/09/17	REG PAID	00463	TRUCKEE PHYSICAL THERAPY	571.54	
75311	8/09/17	REG PAID	00551	VERIZON WIRELESS	1,795.01	
75312	8/09/17	REG PAID	00560	VWR SCIENTIFIC, INC.	330.00	
75313	8/09/17	REG PAID	00802	MELANIE WILDEMAN	250.00	
75314	8/09/17	REG PAID	00611	WORK WORLD	123.48	
75315	8/09/17	REG PAID	00570	YP	11,305.72	
75316	8/09/17	MAN PAID	00353	TRUCKEE AUTO PARTS- NAPA	538.94	
75317	8/09/17	MAN PAID	00504	RED WING SHOE STORE	650.00	
75318	8/09/17	MAN PAID	00002	CH2M HILL	378.00	
75319	8/09/17	MAN PAID	00895	TAHOE SUPPLY COMPANY, LLC	105.65	
75320	8/09/17	MAN PAID	01669	MCVICARS CONSULTING	42.80	
75321	8/09/17	MAN PAID	01744	SHRED-IT USA	42.80	
75322	8/09/17	MAN PAID	01479	CONSOLIDATED ELECTRICAL DIST.	390.00	
75323	8/09/17	MAN PAID	00771	JAMES REDMOND	2,124.32	
75324	8/09/17	MAN PAID	01798	ROSHELLE CHAVEZ	11,303.04	
75325	8/09/17	MAN PAID	00695	JON NORTROP	9,388.76	
75326	8/09/17	MAN PAID	00542	WEDCO, INC.	280.00	
75327	8/09/17	MAN PAID	01894	THATCHER COMPANY OF CA, INC.	3,074.00	
75328	8/09/17	MAN PAID	00311	PLACER COUNTY LAFCO	175.00	
75329	8/09/17	MAN PAID	00019	ALPHA ANALYTICAL	160.00	
75330	8/09/17	MAN PAID	00146	CSRMA & ALLIANT INSURANCE SERVICES	4,081.84	
75331	8/09/17	MAN PAID	01851	RYAN SCHULTZ	141.53	
75332	8/09/17	MAN PAID	01890	PHILIP FAY	200.00	
75333	8/10/17	MAN PAID	00639	SOUTHWEST GAS CORP.	63.30	
75334	8/16/17	MAN PAID	00746	PETTY CASH	153.00	
75335	8/16/17	MAN PAID	00976	BABCOCK LABORATORIES, INC.	161.32	
75336	8/16/17	MAN PAID	01578	GETGO, INC.	113.42	
75337	8/16/17	MAN PAID	01910	JEFFREY PINKHAM	61.71	
75338	8/16/17	MAN PAID	01911	WATSON FAMILY TRUST	3,355.25	
75339	8/16/17	MAN PAID	01912	TODD LAROCCA	153.00	
75340	8/18/17	MAN PAID	00586	HDS WHITE CAP CONST SUPPLY	11,128.19	
75341	8/21/17	MAN PAID	01864	THE TRENCHLESS CO.	1,224.00	
75342	8/21/17	MAN PAID	01913	ANDERSON FAMILY TRUST	99,543.42	
75343	8/25/17	MAN PAID	00002	CH2M HILL	364.99	
75344	8/30/17	MAN PAID	01915	CARLOS FRETES FELIX		
75345	8/30/17	MAN PAID	01184	UTILITY TRAINING ACADEMY		
75346	8/30/17	MAN PAID	00146	CSRMA & ALLIANT INSURANCE SERVICES		
75347	8/30/17	MAN PAID	00692	DALE COX		

** FINAL TOTAL

393,824.40

105 CHECKS

EE ELECTRONIC PAYMENTS

A/P CHECK REGISTER

RUN DATE 9/05/17
 RUN TIME 11:44:40

(APM025)
 PAGE 1

FROM 8/01/17 THRU 8/31/17

 CHECK NUMBER DATE STATUS VENDOR CHECK AMT COMMENT

*CHECKS 1 - 1112202 CHECK SEQUENCE BREAK

CHECK NUMBER	DATE	STATUS	VENDOR	CHECK AMT	COMMENT
1112203	8/01/17	MAN PAID	99999 VOID ZERO AMOUNT CHECKS VENDOR		CHECK HAS BEEN VOIDED
1112204	8/01/17	MAN PAID	01005 PERS 457 PLAN	8,405.88	
1112205	8/01/17	MAN PAID	01004 FEDERAL TAXES/EFTPS	33,359.96	
1112206	8/01/17	MAN PAID	00809 EMPLOYMENT DEVELOPMENT DEPARTMENT	11,031.25	
1112207	8/01/17	MAN PAID	01007 PERS-HEALTH PREMIUM	128,809.50	
1112208	8/01/17	MAN PAID	00679 NATIONWIDE RETIREMENT SOLUTIONS	1,975.00	
1112209	8/01/17	MAN PAID	01038 FIRST US COMMUNITY CREDIT UNION	3,250.00	
1112210	8/07/17	MAN PAID	01532 NAVIA BENEFIT SOLUTIONS	88.00	
1112211	8/15/17	MAN PAID	01006 PERS-RETIREMENT	36,118.83	
1112212	8/15/17	MAN PAID	01532 NAVIA BENEFIT SOLUTIONS	474.67	
1112213	8/16/17	MAN PAID	01005 PERS 457 PLAN	8,259.06	
1112214	8/16/17	MAN PAID	00809 EMPLOYMENT DEVELOPMENT DEPARTMENT	10,627.31	
1112215	8/16/17	MAN PAID	01004 FEDERAL TAXES/EFTPS	32,368.44	
1112216	8/16/17	MAN PAID	01038 FIRST US COMMUNITY CREDIT UNION	3,250.00	
1112217	8/16/17	MAN PAID	00679 NATIONWIDE RETIREMENT SOLUTIONS	1,975.00	
1112218	8/17/17	MAN PAID	01532 NAVIA BENEFIT SOLUTIONS	1,246.40	
1112219	8/18/17	MAN PAID	00809 EMPLOYMENT DEVELOPMENT DEPARTMENT	6.00	
1112220	8/18/17	MAN PAID	01004 FEDERAL TAXES/EFTPS	47.66	
1112221	8/29/17	MAN PAID	01532 NAVIA BENEFIT SOLUTIONS	231.15	
1112222	8/29/17	MAN PAID	01532 NAVIA BENEFIT SOLUTIONS	35,874.84	
1112222	8/29/17	MAN VOID	01532 NAVIA BENEFIT SOLUTIONS	35,874.84	CHECK HAS BEEN VOIDED
1112223	8/29/17	MAN PAID	01006 PERS-RETIREMENT	35,874.84	CHECK WAS ISSUED ON 8/29/17

** FINAL TOTAL

316,398.95

21 CHECKS

TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

CHECK#	CHECK DATE	EMPLOYEE NUMBER	CHECK AMOUNT	DIRECT DEPOSIT
53775	8/1/2017	1929	\$2,154.27	
53776	8/1/2017	1980	\$3,697.52	X
53777	8/1/2017	4225	\$5,713.85	X
53778	8/1/2017	6626	\$2,876.75	X
53779	8/1/2017	3286	\$2,072.50	X
53780	8/1/2017	7570	\$3,489.86	X
53781	8/1/2017	671	\$4,404.92	X
53782	8/1/2017	8897	\$3,067.66	X
53783	8/1/2017	8710	\$3,755.37	X
53784	8/1/2017	9925	\$3,348.64	X
53785	8/1/2017	2133	\$2,764.07	X
53786	8/1/2017	8400	\$3,576.71	X
53787	8/1/2017	5982	\$1,780.32	X
53788	8/1/2017	1352	\$2,079.67	X
53789	8/1/2017	3464	\$3,592.19	X
53790	8/1/2017	934	\$3,864.57	X
53791	8/1/2017	992	\$2,465.84	X
53792	8/1/2017	3059	\$2,479.78	X
53793	8/1/2017	411	\$2,087.00	X
53794	8/1/2017	1248	\$2,768.44	X
53795	8/1/2017	6171	\$2,846.36	X
53796	8/1/2017	9815	\$2,051.18	X
53797	8/1/2017	1730	\$2,167.70	X
53798	8/1/2017	9478	\$2,461.45	X
53799	8/1/2017	9268	\$2,372.20	X
53800	8/1/2017	6204	\$3,889.73	X
53801	8/1/2017	6930	\$2,073.67	X
53802	8/1/2017	1567	\$2,875.60	X
53803	8/1/2017	5526	\$3,439.25	X
53804	8/1/2017	9357	\$2,950.07	X
53805	8/1/2017	63	\$2,323.58	X
53806	8/1/2017	65	\$2,839.64	X
53807	8/1/2017	8126	\$2,505.63	X
53808	8/1/2017	890	\$4,805.73	X
53809	8/1/2017	572	\$2,233.84	X
53810	8/1/2017	2375	\$3,032.01	X
53811	8/1/2017	8035	\$1,107.24	X
53812	8/1/2017	3433	\$1,872.16	X
53813	8/1/2017	743	\$3,156.10	X
53814	8/1/2017	6715	\$3,336.22	X
53815	8/1/2017	8112	\$4,022.75	X
53816	8/1/2017	3359	\$1,783.53	X
53817	8/1/2017	8131	\$2,108.37	X
53818	8/1/2017	6833	\$2,280.76	X
53819	8/1/2017	773	\$2,392.93	X
53820	8/1/2017	7232	\$3,395.60	X
53821	8/1/2017	1766	\$2,903.90	X
53822	8/1/2017	9056	\$3,349.94	X
53823	8/1/2017	5476	\$3,004.12	X
53824	8/1/2017	4177	\$2,472.71	X
53825	8/16/2017	3533	\$348.58	
53826	8/16/2017	1929	\$2,154.28	
53827	8/16/2017	1980	\$3,697.52	X
53828	8/16/2017	4225	\$5,713.84	X
53829	8/16/2017	6626	\$2,876.75	X
53830	8/16/2017	3286	\$2,049.24	X
53831	8/16/2017	7570	\$3,474.98	X
53832	8/16/2017	671	\$4,404.91	X
53833	8/16/2017	8897	\$3,423.06	X
53834	8/16/2017	8710	\$3,646.64	X
53835	8/16/2017	9925	\$2,985.21	X
53836	8/16/2017	2133	\$2,776.76	X
53837	8/16/2017	8400	\$2,755.44	X
53838	8/16/2017	5982	\$1,780.32	X
53839	8/16/2017	1352	\$2,058.68	X
53840	8/16/2017	3464	\$3,440.93	X

TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

CHECK#	CHECK DATE	EMPLOYEE NUMBER	CHECK AMOUNT	DIRECT DEPOSIT
53841	8/16/2017	934	\$3,265.98	X
53842	8/16/2017	992	\$2,467.80	X
53843	8/16/2017	3059	\$2,487.36	X
53844	8/16/2017	411	\$2,087.00	X
53845	8/16/2017	1248	\$2,774.85	X
53846	8/16/2017	6171	\$2,846.37	X
53847	8/16/2017	9815	\$2,051.17	X
53848	8/16/2017	1730	\$2,167.70	X
53849	8/16/2017	9478	\$2,522.25	X
53850	8/16/2017	9268	\$2,432.04	X
53851	8/16/2017	6204	\$3,889.71	X
53852	8/16/2017	6930	\$2,083.51	X
53853	8/16/2017	1567	\$2,653.07	X
53854	8/16/2017	5526	\$3,439.26	X
53855	8/16/2017	9357	\$2,950.08	X
53856	8/16/2017	63	\$2,294.80	X
53857	8/16/2017	65	\$2,914.81	X
53858	8/16/2017	8126	\$2,489.23	X
53859	8/16/2017	890	\$4,911.56	X
53860	8/16/2017	572	\$2,233.84	X
53861	8/16/2017	2375	\$3,145.51	X
53862	8/16/2017	8035	\$1,065.69	X
53863	8/16/2017	3433	\$1,872.18	X
53864	8/16/2017	743	\$3,156.10	X
53865	8/16/2017	6715	\$3,336.21	X
53866	8/16/2017	8112	\$4,022.76	X
53867	8/16/2017	3359	\$1,941.35	X
53868	8/16/2017	8131	\$2,108.36	X
53869	8/16/2017	6833	\$2,280.76	X
53870	8/16/2017	773	\$2,392.93	X
53871	8/16/2017	7232	\$3,239.89	X
53872	8/16/2017	1766	\$2,903.90	X
53873	8/16/2017	9056	\$1,610.81	X
53874	8/16/2017	5476	\$3,004.14	X
53875	8/16/2017	4177	\$2,474.66	X
53876	8/18/2017	3533	\$511.15	
53877	8/18/2017	1248	\$79.99	X
53878	8/31/2017	9925	\$2,868.71	X VOID check
53879	8/31/2017	9925	\$8,385.97	X
53880	8/31/2017	9925	\$2,810.46	X
			\$299,854.96	
			-\$2868.71	
			\$296,986.25	

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 7

Subject: Receive and file financial statements, status of investments and Teichert mining report.

Background: Financial statements, status of investments and Teichert mining report for the previous calendar month.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: No action required.

BUDGETED EXPENDITURES	BUDGET CURRENT YEAR	CURRENT MONTH	YEAR TO DATE	BALANCE	BUDGET %
ADMINISTRATIVE FUND					
45010 SALARIES AND WAGES	500,000.00	34,981.00	34,981.00	465,019.00	7.00
45020 EMPLOYEE BENEFITS	354,000.00	82,171.12	82,171.12	271,828.88	23.21
45030 DIRECTOR FEES	12,000.00	400.00	400.00	11,600.00	3.33
45060 TRANSPORTATION GAS AND OIL	4,000.00	385.15	385.15	3,614.85	9.63
45070 INSURANCE	110,000.00	0.00	0.00	110,000.00	0.00
45080 MEMBERSHIPS	25,000.00	0.00	0.00	25,000.00	0.00
45090 OFFICE EXPENSE	75,000.00	338.46	338.46	74,661.54	0.45
45095 FEES, LICENSES & PERMITS	150,000.00	150.00	150.00	149,850.00	0.10
45110 CONTRACTUAL SERVICES	75,000.00	8,503.00	8,503.00	66,497.00	11.34
45120 PROFESSIONAL SERVICES	250,000.00	0.00	0.00	250,000.00	0.00
45130 PRINTING AND PUBLICATIONS	15,000.00	903.72	903.72	14,096.28	6.02
45140 RENTS AND LEASES	5,000.00	485.50	485.50	4,514.50	9.71
45150 REPAIRS AND MAINTENANCE	1,000.00	19.00	19.00	981.00	1.90
45170 TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
45180 UNCOLLECTIBLE ACCOUNTS	5,000.00	0.00	0.00	5,000.00	0.00
45190 UTILITIES	12,000.00	400.02	400.02	11,599.98	3.33
45300 EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL ADMINISTRATIVE FUND	1,605,000.00	128,736.97	128,736.97	1,476,263.03	8.02
OPERATIONS AND MAINTENANCE FUND					
45010 SALARIES AND WAGES	5,561,500.00	374,933.74	374,933.74	5,186,566.26	6.74
45020 EMPLOYEE BENEFITS	3,485,000.00	793,716.45	793,716.45	2,691,283.55	22.78
45060 TRANSPORTATION GAS AND OIL	15,000.00	1,407.75	1,407.75	13,592.25	9.39
45080 MEMBERSHIPS	14,500.00	1,154.00	1,154.00	13,346.00	7.96
45100 SUPPLIES	1,295,000.00	66,640.18	66,640.18	1,228,359.82	5.15
45110 CONTRACTUAL SERVICES	567,000.00	37,248.41	37,248.41	529,751.59	6.57
45140 RENTS AND LEASES	22,000.00	1,395.04	1,395.04	20,604.96	6.34
45150 REPAIRS AND MAINTENANCE	261,000.00	16,648.73	16,648.73	244,351.27	6.38
45155 INSTRUMENTATION & ELECTRICAL	75,000.00	2,395.42	2,395.42	72,604.58	3.19
45160 RESEARCH & MONITORING	80,000.00	4,741.95	4,741.95	75,258.05	5.93
45170 TRAINING	46,000.00	180.80	180.80	45,819.20	0.39
45190 UTILITIES	1,273,000.00	48,747.94	48,747.94	1,224,252.06	3.83
TOTAL OPERATIONS & MAINTENANCE	12,695,000.00	1,349,210.41	1,349,210.41	11,345,789.59	10.63
TOTAL	14,300,000.00	1,477,947.38	1,477,947.38	12,822,052.62	10.34
SRF DEBT SERVICE					

CASH ON HAND

CASH ACCOUNT (US BANK)
CASH - PETTY CASH
CHK ACCT (WELLS FARGO/PAYROLL)
SAVINGS (B OF A)
SERVICE CHARGE MUNI INV (US BANK)
WASTWTR CAP RES SAVINGS (BORA)
WASTEWATER SAVINGS-WELLS FARGO
STATE LOCAL AGENCY INVESTMT FUND

TOTAL CASH ON HAND

BALANCE

32,608.32
1,600.00
5,421.96
44,349.12
964,194.82
110,390.07
938,124.50
51,438,474.76

53,535,163.55
=====

CURRENT MONTH	INCOME	EXPENSES	ACCOUNTS PAYABLE
ADMINISTRATIVE OPERATION & MAINTENANCE W.W.C.R.F. UPGRADE REHAB	13,579.37- 6,156,242.31 137,603.89 0.00	128,736.97 1,349,210.41 9,001.38 6,115.97	10,575.08 206,181.16 9,001.38 5,625.97
TOTAL	6,280,266.83	1,493,064.73	231,383.59
	=====	=====	=====

	BEGINNING BALANCE	YEAR TO DATE RECEIVED	YEAR TO DATE EXPENDED	CURRENT BALANCE
ADMINISTRATIVE OPERATIONS & MAINTENANCE WASTEWATER CAPITAL RESERVE SRF WASTEWATER CAP RESERVE UPGRADE/REHAB	50,000.00 250,000.00 20,768,597.34 2,917,227.28 26,809,008.58	179,491.30 3,814,625.56 162,746.61 6,733.68 52,873.98	134,702.64 1,328,144.99 0.00 0.00 13,293.15	94,788.66 2,736,480.57 20,931,343.95 2,923,960.96 26,848,589.41
TOTAL	50,794,833.20	4,216,471.13	1,476,140.78	53,535,163.55
	=====	=====	=====	=====

INTEREST INCOME

00 ADMINISTRATIVE
01 OPERATION & MAINTENANCE
02 W.W.C.R.F.

YEAR TO DATE
34.57-
0.19
328.89

294.51
=====

TOTAL INTEREST INCOME

FUND INVESTMENTS:

ADMINISTRATIVE
OPERATION & MAINTENANCE
W.W.C.R.F.
SRF WCRF
UPGRADE REHAB

	T.C.D.	T-BILLS	L.A.I.F
	0.00	0.00	59,199.70
	0.00	0.00	1,723,895.31
	0.00	0.00	19,882,829.38
	0.00	0.00	2,923,960.96
	0.00	0.00	26,848,589.41
	-----	-----	-----
	0.00	0.00	51,438,474.76
	=====	=====	=====

TOTAL FUND INVESTMENTS

TAHOE-TRUCKEE SANITATION AGENCY
FINANCIAL STATEMENT
Summary
July 31, 2017

SUMMARY OF PAID & PAYABLE

Administrative and General Paid: \$1,321,144.70

Administrative and General Payable: \$231,383.59

Total Administrative and General Paid and Payable: \$1,552,528.29

Total Administrative and General Payroll Paid: \$150,986.26

TAHOE-TRUCKEE SANITATION AGENCY
SUMMARY OF YEAR TO DATE CHANGES IN FUND BALANCES
PERIOD ENDING 7/31/17

	ADMIN	OPERATIONS & MAINTENANCE	WASTEWATER CAP RESERVE	SRF WASTEWTR CAP RESERVE	UPGRADE REHAB	TOTAL
CASH BEG BAL	50,000.00	250,000.00	20,768,597.34	2,917,227.28	26,809,008.58	50,794,833.20
BEG A/R	205,124.67	496,159.72	52,031.17	6,733.68	52,873.98	812,923.22
INCOME	13,579.37-	6,156,242.31	137,603.89	0.00	0.00	6,280,266.83
END A/R	12,054.00-	2,837,776.47-	26,888.45-	0.00	121,902.15	1,856,744.50-
BEG A/P	31,345,466.17	1,233,119.13	0.00	0.00	12,803.15	32,591,388.45
EXPENSES	128,736.97	1,349,210.41	9,001.38	0.00	6,115.97	1,493,064.73
END A/P	31,339,500.50-	1,254,184.55-	9,001.38-	0.00	5,625.97-	32,608,312.40-
CASH END BAL	94,788.66	2,736,480.57	20,931,343.95	2,923,960.96	26,848,589.41	53,535,163.55

BUDGETED EXPENDITURES	BUDGET CURRENT YEAR	CURRENT MONTH	YEAR TO DATE	BALANCE	BUDGET %
ADMINISTRATIVE FUND					
45010 SALARIES AND WAGES	500,000.00	35,957.82	70,938.82	429,061.18	14.19
45020 EMPLOYEE BENEFITS	354,000.00	22,483.15	104,654.27	249,345.73	29.56
45030 DIRECTOR FEES	12,000.00	0.00	400.00	11,600.00	3.33
45060 TRANSPORTATION GAS AND OIL	4,000.00	0.00	385.15	3,614.85	9.63
45070 INSURANCE	110,000.00	48,545.42	48,545.42	61,454.58	44.13
45080 MEMBERSHIPS	25,000.00	0.00	0.00	25,000.00	0.00
45090 OFFICE EXPENSE	75,000.00	838.67	1,177.13	73,822.87	1.57
45095 FEES, LICENSES & PERMITS	150,000.00	9,388.76	9,538.76	140,461.24	6.36
45110 CONTRACTUAL SERVICES	75,000.00	9,020.00	9,405.00	65,595.00	12.54
45120 PROFESSIONAL SERVICES	250,000.00	5,192.00	5,192.00	244,808.00	2.08
45130 PRINTING AND PUBLICATIONS	15,000.00	1,335.91	2,239.63	12,760.37	14.93
45140 RENTS AND LEASES	5,000.00	0.00	485.50	4,514.50	9.71
45150 REPAIRS AND MAINTENANCE	1,000.00	0.00	19.00	981.00	1.90
45170 TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
45180 UNCOLLECTIBLE ACCOUNTS	5,000.00	351.60	351.60	4,648.40	7.03
45190 UTILITIES	12,000.00	913.11	1,313.13	10,686.87	10.94
45300 EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL ADMINISTRATIVE FUND	1,605,000.00	125,908.44	254,645.41	1,350,354.59	15.87
OPERATIONS AND MAINTENANCE FUND					
45010 SALARIES AND WAGES	5,561,500.00	370,037.94	744,971.68	4,816,528.32	13.40
45020 EMPLOYEE BENEFITS	3,485,000.00	252,609.07	1,046,325.52	2,438,674.48	30.02
45060 TRANSPORTATION GAS AND OIL	15,000.00	0.00	1,407.75	13,592.25	9.39
45080 MEMBERSHIPS	14,500.00	1,925.00	3,079.00	11,421.00	21.23
45100 SUPPLIES	1,295,000.00	127,318.66	193,958.84	1,101,041.16	14.98
45110 CONTRACTUAL SERVICES	567,000.00	22,753.75	60,002.16	506,997.84	10.58
45140 RENTS AND LEASES	22,000.00	172.09	1,567.13	20,432.87	7.12
45150 REPAIRS AND MAINTENANCE	261,000.00	22,689.92	39,338.65	221,661.35	15.07
45155 INSTRUMENTATION & ELECTRICAL	75,000.00	8,517.90	10,913.32	64,086.68	14.55
45160 RESEARCH & MONITORING	80,000.00	2,135.58	6,877.53	73,122.47	8.60
45170 TRAINING	46,000.00	2,044.77	2,225.57	43,774.43	4.84
45190 UTILITIES	1,273,000.00	85,325.46	134,073.40	1,138,926.60	10.53
TOTAL OPERATIONS & MAINTENANCE	12,695,000.00	895,530.14	2,244,740.55	10,450,259.45	17.68
TOTAL	14,300,000.00	1,021,438.58	2,499,385.96	11,800,614.04	17.48
SRF DEBT SERVICE					

BALANCE

CASH ON HAND

CASH ACCOUNT (US BANK) 17,384.97
CASH - PETTY CASH 1,600.00
CHK ACCT (WELLS FARGO/PAYROLL) 142,058.56
SAVINGS (B OF A) 19,383.67
SERVICE CHARGE MUNI INV (US BANK) 18,626.75
WASTEWTR CAP RES SAVINGS (BOFA) 36,802.74
WASTEWATER SAVINGS-WELLS FARGO 504,422.21
STATE LOCAL AGENCY INVESTMT FUND 53,426,474.75

TOTAL CASH ON HAND 54,166,753.65
=====

CURRENT MONTH

	INCOME	EXPENSES	ACCOUNTS PAYABLE
ADMINISTRATIVE	127,576.33	125,908.44	9,809.25
OPERATION & MAINTENANCE	69,664.81	895,530.14	256,890.58
W.W.C.R.F.	163,793.35	5,897.94	0.00
UPGRADE REHAB	0.00	8,908.09	322.59
TOTAL	361,034.49	1,036,244.61	267,022.42
	=====	=====	=====

	BEGINNING BALANCE	YEAR TO DATE RECEIVED	YEAR TO DATE EXPENDED	CURRENT BALANCE
ADMINISTRATIVE	50,000.00	307,067.63	262,462.79	94,604.84
OPERATIONS & MAINTENANCE	250,000.00	5,156,960.83	2,175,302.14	3,231,658.69
WASTEWATER CAPITAL RESERVE	20,768,597.34	5,328,453.20	14,899.32	21,082,151.22
SRF WASTEWATER CAP RESERVE	2,917,227.28	6,733.68	0.00	2,923,960.96
UPGRADE/REHAB	26,809,008.58	52,873.98	27,504.62	26,834,377.94
TOTAL	50,794,833.20	5,852,089.32	2,480,168.87	54,166,753.65
	=====	=====	=====	=====

INTEREST INCOME

00 ADMINISTRATIVE
01 OPERATION & MAINTENANCE
02 W.W.C.R.F.

YEAR TO DATE

7.11
0.27
622.24

629.62
=====

TOTAL INTEREST INCOME

FUND INVESTMENTS:

ADMINISTRATIVE
OPERATION & MAINTENANCE
W.W.C.R.F.
SRF WCRF
UPGRADE REHAB

T-BILLS

0.00
0.00
0.00
0.00
0.00
0.00

0.00
=====

T.C.D.

0.00
0.00
0.00
0.00
0.00
0.00

0.00
=====

L.A.I.F

70,687.96
3,056,521.62
20,540,926.27
2,923,960.96
26,834,377.94

53,426,474.75
=====

TOTAL FUND INVESTMENTS

TAHOE-TRUCKEE SANITATION AGENCY
FINANCIAL STATEMENT
Summary
August 31, 2017

SUMMARY OF PAID & PAYABLE

Administrative and General Paid: \$710,223.35

Administrative and General Payable: \$267,022.42

Total Administrative and General Paid and Payable: \$977,245.77

Total Administrative and General Payroll Paid: \$296,986.25

TAHOE-TRUCKEE SANITATION AGENCY
SUMMARY OF YEAR TO DATE CHANGES IN FUND BALANCES
PERIOD ENDING 8/31/17

	ADMIN	OPERATIONS & MAINTENANCE	WASTEWATER CAP RESERVE	SRF WASTEWTR CAP RESERVE	UPGRADE REHAB	TOTAL
CASH BEG BAL	50,000.00	250,000.00	20,768,597.34	2,917,227.28	26,809,008.58	50,794,833.20
BEG A/R	205,124.67	496,159.72	52,031.17	6,733.68	52,873.98	812,923.22
INCOME	113,996.96	6,225,907.12	301,397.24	0.00	0.00	6,641,301.32
END A/R	12,054.00-	1,565,106.01-	24,975.21-	0.00	121,902.15	590,062.63-
BEG A/P	31,345,466.17	1,233,119.13	0.00	0.00	12,803.15	32,591,388.45
EXPENSES	254,645.41	2,244,740.55	14,899.32	0.00	15,024.06	2,529,309.34
END A/P	31,337,648.79-	1,302,557.54-	0.00	0.00	322.59-	32,640,528.92-
CASH END BAL	94,604.84	3,231,658.69	21,082,151.22	2,923,960.96	26,834,377.94	54,166,753.65

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending July 31, 2017

ASSETS

Current Assets	Balance
Cash and Cash Equivalents	
00-10020 Cash - Wells Fargo Bank Payroll	\$ -
00-10030 Cash - Petty Cash	1,600.00
00-10040 Cash - Bank of America Tax Revenue	33,988.96
00-10070 Cash - L.A.I.F.	59,199.70
01-10010 Cash - U.S. Bank Checking	32,608.32
01-10020 Cash - Wells Fargo Bank Payroll	5,421.96
01-10040 Cash - Bank of America Tax Revenue	10,360.16
01-10050 Cash - Service Charge Savings	964,194.82
01-10070 Cash - L.A.I.F.	1,723,895.31
06-10070 Cash - L.A.I.F.	<u>26,848,589.41</u>
Total Cash and Cash Equivalents	\$ <u>29,679,858.64</u>
Accounts Receivable	
00-11010 A/R Northstar In-lieu of Tax	0.00
00-11075 A/R Admin COBRA	0.00
00-11280 A/R Brown Act Reform Reimb.	\$ 12,054.00
01-11020 Accounts Receivable Service Charges	2,418,400.40
01-11021 Service Charge Refunds	1,640.98
01-11065 Accounts Receivable Laboratory	1,075.00
01-11070 Accounts Receivable Temp. Discharge	0.00
01-11075 Accounts Receivable COBRA	1,025.91
01-11080 Accounts Receivable Other	0.00
01-11085 A/R Ammonium Sulfate	0.00
00-14850 Accrued Income	0.00
01-14850 Accrued Income	<u>0.00</u>
Total Accounts Receivable	\$ <u>2,434,349.29</u>
Inventory	
01-12550 Chemical Inventory	\$ 95,296.15
01-12560 Fuel Inventory	<u>26,606.00</u>
Total Inventory	\$ <u>121,902.15</u>
01-13060 Due From Government Agencies	<u>\$ 293,579.03</u>
Total Current Assets	<u>\$ 32,529,689.11</u>

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending July 31, 2017

Restricted Assets	Balance
02-10060 Cash - Bank of America WWCR	\$ 110,390.07
02-10065 Cash - Wells Fargo WWCR Savings	938,124.50
02-10070 Cash - L.A.I.F.	19,882,829.38
02-10530 Cash - Certificate of Deposit	0.00
04-10070 Cash - L.A.I.F.	<u>2,923,960.96</u>
Total Cash and Cash Equivalents	\$ 23,855,304.91
02-11030 A/R Connection Fee Payment Plans	<u>26,888.45</u>
Total Restricted Assets	<u>\$ 23,882,193.36</u>
Property Plant & Equipment	
00-16010 Land	\$ 2,174,726.00
00-16020 Plant Fencing	244,732.11
00-16040 Sewage Collection Facility	14,168,430.43
00-16050 Sewage Treatment & Disposal Facility	125,093,559.93
00-16060 General Plant & Admin. Facility	3,982,615.29
00-16090 Vehicles	1,209,946.21
00-16550 Allowance for Depr. Facility	(56,036,579.38)
00-16580 Allowance for Depr. General Plant	<u>(4,685,118.00)</u>
Net Capital Assets	\$ 86,152,312.59
Deferred Pension Outflows	
00-16810 Deferred Pension Outflows	\$ 587,605.00
01-16810 Deferred Pension Outflows	\$ -
Deferred Pension Outflows	<u>\$ 587,605.00</u>
Total Assets	<u><u>\$ 143,151,800.06</u></u>

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending July 31, 2017

LIABILITIES & NET ASSETS	Balance
Current Liabilities	
00-20350 Accounts Payable - Admin.	\$ (10,575.08)
01-20350 Accounts Payable - Operations & Maint.	(206,181.16)
06-20350 Accounts Payable - Upgrade	(5,625.97)
	\$ (222,382.21)
00-20810 Accrued Liability for Compensated Absences	(53,885.58)
01-20810 Accrued Liability for Compensated Absences	(860,258.72)
	\$ (914,144.30)
01-22010 Customer Deposits Temp. Discharge Permits	\$ (200.00)
00-20390 Accrued Expenses - Admin.	0.00
00-20410 Retention	0.00
00-20710 Salaries and Wages Payable	(12,288.12)
00-20720 Federal Payroll Taxes Payable	(2,659.15)
00-20725 State Payroll Taxes Payable	(956.78)
00-20727 SDI Payable	(82.07)
00-20730 Pers 457 ING Retirement Payable	(150.00)
00-20735 Nationwide 457 Payable	(850.00)
00-20740 Credit Union P/R Deduction Payable	0.00
00-20750 Wage Garnishment Payable	0.00
00-20760 Life Insurance Payable	0.00
00-20770 Medicare Deduction Payable	(507.22)
00-20780 Survivor Benefits Payable	(3.00)
00-20785 Pers "AIR" Time Deduction Payable	0.00
00-20786 Pers Employee Paid Contribution	(329.84)
01-20390 Accrued Expenses - Operations & Maint.	0.00
01-20710 Salaries and Wages Payable	(131,805.78)
01-20720 Federal Payroll Taxes Payable	(24,750.78)
01-20725 State Payroll Taxes Payable	(8,321.41)
01-20727 SDI Payable	(1,647.39)
01-20730 Pers 457 ING Retirement Payable	(8,014.00)
01-20735 457 Retirement Plan Payable	(1,125.00)
01-20740 Credit Union P/R Deduction Payable	(3,250.00)
01-20750 Wage Garnishment Payable	0.00
01-20760 Life Insurance Payable	(144.75)
01-20770 Medicare Deduction Payable	(5,308.27)
01-20780 Survivor Benefits Payable	(46.00)
01-20785 Pers "AIR" Time Deduction Payable	(241.60)
01-20786 Pers Employee Paid Contribution	(2,889.69)
	\$ (205,370.85)
Current Restricted Liabilities	
00-20395 Accrued Interest Payable	(532,560.65)
00-23010 State Revolving Fund Loan Payable-Current	(2,448,656.22)
02-20350 Accounts Payable - WasteWater Cap. Reserve	(9,001.38)
	\$ (2,990,218.25)
Long Term Debt	
00-23020 State Revolving Fund Loan Payable-Long Term	\$ (28,275,996.79)
00-24010 Net Pension Liability	\$ (10,678,017.00)
01-24010 Net Pension Liability	\$ -

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending July 31, 2017

Long Term Liabilities \$ (38,954,013.79)

Deferred Pension Inflows

00-24020 Deferred Pension Inflows \$ (1,965,006.00)

01-24020 Deferred Pension Inflows \$ -

Total Deferred Pension Inflows \$ (1,965,006.00)

Total Liabilities \$ (45,251,335.40)

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending July 31, 2017

CAPITAL	Balance
Capital Assets	
00-25050 Contributed Capital - Capital Grants	\$ (28,336,343.44)
00-25051 Contributed Capital - Local District	(1,330,176.82)
00-25052 Contributed Capital - US Forest	(223,315.00)
00-25053 Contributed Capital - State Park	(16,341.91)
00-26010 Retained Earnings - Administrative	(13,100,375.92)
00-26020 Net Profit - Admin	142,316.34
	<u>\$ (42,864,236.75)</u>
Restricted for Wastewater Capital Reserve	
02-26010 Retained Earnings - WasteWater Capital Reserve	(20,820,628.51)
02-26020 Net Profit - WasteWater Capital Reserve	(128,602.51)
	<u>\$ (20,949,231.02)</u>
Restricted for State Loan Repayment	
04-26010 Retained Earnings - WCRF SRF	(2,923,960.96)
04-26020 Net Profit - WCRF SRF	0.00
	<u>\$ (2,923,960.96)</u>
Unrestricted	
01-26010 Retained Earnings - Service Charge	486,959.41
01-26020 Net Profit - Operations	(4,807,031.90)
06-26010 Retained Earnings - Upgrade Rehab	(26,849,079.41)
06-26020 Net Profit - Upgrade	6,115.97
	<u>\$ (31,163,035.93)</u>
 Total Net Assets	 <u>\$ (97,900,464.66)</u>
 Total Liabilities & Net Assets	 <u><u>\$(143,151,800.06)</u></u>

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending August 31, 2017

ASSETS

Current Assets	Balance
Cash and Cash Equivalents	
00-10020 Cash - Wells Fargo Bank Payroll	\$ 11,751.59
00-10030 Cash - Petty Cash	1,600.00
00-10040 Cash - Bank of America Tax Revenue	10,565.29
00-10070 Cash - L.A.I.F.	70,687.96
01-10010 Cash - U.S. Bank Checking	17,384.97
01-10020 Cash - Wells Fargo Bank Payroll	130,306.97
01-10040 Cash - Bank of America Tax Revenue	8,818.38
01-10050 Cash - Service Charge Savings	18,626.75
01-10070 Cash - L.A.I.F.	3,056,521.62
06-10070 Cash - L.A.I.F.	<u>26,834,377.94</u>
Total Cash and Cash Equivalents	\$ <u>30,160,641.47</u>
Accounts Receivable	
00-11010 A/R Northstar In-lieu of Tax	0.00
00-11075 A/R Admin COBRA	0.00
00-11280 A/R Brown Act Reform Reimb.	\$ 12,054.00
01-11020 Accounts Receivable Service Charges	1,139,403.16
01-11021 Service Charge Refunds	4,891.23
01-11065 Accounts Receivable Laboratory	1,470.00
01-11070 Accounts Receivable Temp. Discharge	10,510.69
01-11075 Accounts Receivable COBRA	1,098.58
01-11080 Accounts Receivable Other	0.00
01-11085 A/R Ammonium Sulfate	0.00
00-14850 Accrued Income	0.00
01-14850 Accrued Income	<u>0.00</u>
Total Accounts Receivable	\$ 1,169,580.66
Inventory	
01-12550 Chemical Inventory	\$ 95,296.15
01-12560 Fuel Inventory	<u>26,606.00</u>
Total Inventory	\$ 121,902.15
01-13060 Due From Government Agencies	<u>\$ 285,677.20</u>
Total Current Assets	<u>\$ 31,737,801.48</u>

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending August 31, 2017

Restricted Assets	Balance
02-10060 Cash - Bank of America WWCR	\$ 36,802.74
02-10065 Cash - Wells Fargo WWCR Savings	504,422.21
02-10070 Cash - L.A.I.F.	20,540,926.27
02-10530 Cash - Certificate of Deposit	0.00
04-10070 Cash - L.A.I.F.	<u>2,923,960.96</u>
Total Cash and Cash Equivalents	\$ 24,006,112.18
02-11030 A/R Connection Fee Payment Plans	<u>24,975.21</u>
Total Restricted Assets	<u>\$ 24,031,087.39</u>
Property Plant & Equipment	
00-16010 Land	\$ 2,174,726.00
00-16020 Plant Fencing	244,732.11
00-16040 Sewage Collection Facility	14,168,430.43
00-16050 Sewage Treatment & Disposal Facility	125,093,559.93
00-16060 General Plant & Admin. Facility	3,982,615.29
00-16090 Vehicles	1,209,946.21
00-16550 Allowance for Depr. Facility	(56,036,579.38)
00-16580 Allowance for Depr. General Plant	<u>(4,685,118.00)</u>
Net Capital Assets	\$ 86,152,312.59
Deferred Pension Outflows	
00-16810 Deferred Pension Outflows	\$ 587,605.00
01-16810 Deferred Pension Outflows	\$ -
Deferred Pension Outflows	<u>\$ 587,605.00</u>
Total Assets	<u><u>\$ 142,508,806.46</u></u>

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending August 31, 2017

LIABILITIES & NET ASSETS		Balance
Current Liabilities		
00-20350	Accounts Payable - Admin.	\$ (9,809.25)
01-20350	Accounts Payable - Operations & Maint.	(256,890.58)
06-20350	Accounts Payable - Upgrade	(322.59)
		<u>\$ (267,022.42)</u>
00-20810	Accrued Liability for Compensated Absences	(53,885.58)
01-20810	Accrued Liability for Compensated Absences	(860,258.72)
		<u>\$ (914,144.30)</u>
01-22010	Customer Deposits Temp. Discharge Permits	<u>\$ (200.00)</u>
00-20390	Accrued Expenses - Admin.	0.00
00-20410	Retention	0.00
00-20710	Salaries and Wages Payable	(12,288.14)
00-20720	Federal Payroll Taxes Payable	(2,659.15)
00-20725	State Payroll Taxes Payable	(956.78)
00-20727	SDI Payable	(82.06)
00-20730	Pers 457 ING Retirement Payable	(150.00)
00-20735	Nationwide 457 Payable	275.00
00-20740	Credit Union P/R Deduction Payable	0.00
00-20750	Wage Garnishment Payable	0.00
00-20760	Life Insurance Payable	0.00
00-20770	Medicare Deduction Payable	(507.23)
00-20780	Survivor Benefits Payable	(4.00)
00-20785	Pers "AIR" Time Deduction Payable	0.00
00-20786	Pers Employee Paid Contribution	(367.94)
01-20390	Accrued Expenses - Operations & Maint.	0.00
01-20710	Salaries and Wages Payable	(125,009.07)
01-20720	Federal Payroll Taxes Payable	(26,776.87)
01-20725	State Payroll Taxes Payable	(8,928.95)
01-20727	SDI Payable	(1,708.22)
01-20730	Pers 457 ING Retirement Payable	(8,064.00)
01-20735	457 Retirement Plan Payable	(2,300.00)
01-20740	Credit Union P/R Deduction Payable	(3,250.00)
01-20750	Wage Garnishment Payable	0.00
01-20760	Life Insurance Payable	(142.80)
01-20770	Medicare Deduction Payable	(5,504.22)
01-20780	Survivor Benefits Payable	(46.00)
01-20785	Pers "AIR" Time Deduction Payable	(485.32)
01-20786	Pers Employee Paid Contribution	(2,992.79)
		<u>\$ (201,948.54)</u>
Current Restricted Liabilities		
00-20395	Accrued Interest Payable	(532,560.65)
00-23010	State Revolving Fund Loan Payable-Current	(2,448,656.22)
02-20350	Accounts Payable - WasteWater Cap. Reserve	0.00
		<u>\$ (2,981,216.87)</u>
Long Term Debt		
00-23020	State Revolving Fund Loan Payable-Long Term	\$ (28,275,996.79)
00-24010	Net Pension Liability	\$ (10,678,017.00)
01-24010	Net Pension Liability	\$ -

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending August 31, 2017

Long Term Liabilities \$ (38,954,013.79)

Deferred Pension Inflows

00-24020 Deferred Pension Inflows \$ (1,965,006.00)

01-24020 Deferred Pension Inflows \$ -

Total Deferred Pension Inflows \$ (1,965,006.00)

Total Liabilities \$ (45,283,551.92)

Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending August 31, 2017

CAPITAL	Balance
Capital Assets	
00-25050 Contributed Capital - Capital Grants	\$ (28,336,343.44)
00-25051 Contributed Capital - Local District	(1,330,176.82)
00-25052 Contributed Capital - US Forest	(223,315.00)
00-25053 Contributed Capital - State Park	(16,341.91)
00-26010 Retained Earnings - Administrative	(13,100,375.92)
00-26020 Net Profit - Admin	140,648.45
	<u>\$ (42,865,904.64)</u>
Restricted for Wastewater Capital Reserve	
02-26010 Retained Earnings - WasteWater Capital Reserve	(20,820,628.51)
02-26020 Net Profit - WasteWater Capital Reserve	(286,497.92)
	<u>\$ (21,107,126.43)</u>
Restricted for State Loan Repayment	
04-26010 Retained Earnings - WCRF SRF	(2,923,960.96)
04-26020 Net Profit - WCRF SRF	0.00
	<u>\$ (2,923,960.96)</u>
Unrestricted	
01-26010 Retained Earnings - Service Charge	486,959.41
01-26020 Net Profit - Operations	(3,981,166.57)
06-26010 Retained Earnings - Upgrade Rehab	(26,849,079.41)
06-26020 Net Profit - Upgrade	15,024.06
	<u>\$ (30,328,262.51)</u>
 Total Net Assets	 <u>\$ (97,225,254.54)</u>
 Total Liabilities & Net Assets	 <u><u>\$(142,508,806.46)</u></u>



Tahoe-Truckee Sanitation Agency Investment Status Report

TO: LaRue

FROM: Michelle

RE: Investments for the Month Ending July 31, 2017

	AVERAGE INTEREST RATE		AMOUNT INVESTED
L.A.I.F.	1.040%		\$51,438,474.76
T-BILLS	0.000%		\$0.00
CD'S	0.0000%		\$0.00
SAVINGS	0.1336%	Weighted Yield	\$2,057,058.51
CHECKING	0.000%		\$38,030.28
TOTAL CASH ON HAND			<u><u>\$53,533,563.55</u></u>



Tahoe-Truckee Sanitation Agency Investment Status Report

TO: LaRue

FROM: Michelle

RE: Investments for the Month Ending August 31, 2017

	AVERAGE INTEREST RATE		AMOUNT INVESTED
L.A.I.F.	1.084%		\$53,426,474.75
T-BILLS	0.000%		\$0.00
CD'S	0.0000%		\$0.00
SAVINGS	0.1336%	Weighted Yield	\$716,560.38
CHECKING	0.000%		\$22,865.18
TOTAL CASH ON HAND			<u><u>\$54,165,900.31</u></u>

Tahoe-Truckee Sanitation Agency

Teichert Mining Operations - Exclusive Mineral Lease

Quarterly Report

Quarter Ending		Rate Per Ton	Mining Material in Tons	Mining Royalties
Fiscal Year 2006-2007			30,730.00	\$38,412.50
Fiscal Year 2007-2008			398,429.00	\$502,754.56
Fiscal Year 2008-2009			405,342.00	\$539,895.87
Fiscal Year 2009-2010			262,434.00	\$359,534.58
Fiscal Year 2010-2011			262,434.00	\$336,905.15
Fiscal Year 2011-2012			187,147.00	\$268,095.66
Fiscal Year 2012-2013			167,202.00	\$245,620.56
Fiscal Year 2013-2014			143,972.00	\$217,857.30
Fiscal Year 2014-2015			40,367.00	\$63,779.86
Fiscal Year 2015-2016		1.58/1.62	78,391.00	\$126,662.14
Fiscal Year 2016-2017		1.62	0.00	\$0.00
Fiscal Year 2017-2018			0.00	\$0.00
Total Mining Royalties Received to Date:				\$2,699,518.18

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 8

Subject: Approval to ratify the proposal to dissolve the Agreement For Road Maintenance And Snow Removal Respecting The Relocated Joerger Drive.

Background: T-TSA, Truckee Sanitary District, Truckee Donner Park and Recreation District, A. Teichert & Son, Inc. and the Town of Truckee Teichert entered into an agreement to maintain Joerger Drive (between Soaring Way and the entrance to TSD) on November 20, 1998 which defines the responsibilities for road maintenance, snow removal and other provisions.

During discussions between the parties to the agreement, it was proposed the Town of Truckee accept responsibility for all future road maintenance if the road is brought to Town standards. The letter is a proposal to dissolve the agreement and is expected to be submitted to the Town of Truckee for consideration at their October 10 Council meeting.

The proposal has been signed by the T-TSA General Manager.

Fiscal Impact: Estimated \$100,000 (18% share) towards improving Joerger Drive to Town of Truckee standards.

Previous Board Action: None.

Recommendation: Approve to ratify the proposal to dissolve the Agreement For Road Maintenance And Snow Removal Respecting The Relocated Joerger Drive.

August 17, 2017

Becky Bucar, Engineering Manager
Town of Truckee
10183 Truckee Airport Road
Truckee, CA 96161

Re: Joerger Drive Future Maintenance

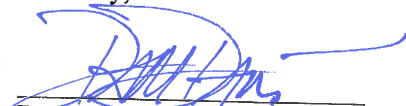
Dear Ms. Bucar:

As you are aware, pursuant to the "Agreement for Road Maintenance and Snow Removal Respecting the Relocated Joerger Drive," dated November 20th, 1998 ("1998 Agreement"), the maintenance of Joerger Drive between Soaring Way and the entrance to the Truckee Sanitary District is performed by the Town of Truckee and is the financial responsibility of the property owners and lessees who own or lease property adjacent to Joerger Drive. These parties are: Tahoe-Truckee Sanitation Agency ("T-TSA"), Truckee Sanitary District ("TSD"), the Truckee Donner Recreation and Park District ("TDRPD"), and A. Teichert & Son, Inc. ("Teichert"), collectively "Landowners."


Based upon discussions between the Landowners and the Town, we request that the Town and the Landowners dissolve the 1998 Agreement. The Landowners request that the Town accept responsibility for all future maintenance and repair (i.e., routine maintenance such as crack sealing, vegetation removal, drainage clearing, sweeping, pothole repair, striping, and other maintenance activities typically provided by the Town Public Works Department; snow removal and sanding of roads typically provided by the Town Public Works Department; and, preventative/rehabilitation maintenance, including slurry seals, overlays, and reconstruction) of Joerger Drive *if* the road is brought to Town standards. Should the Town agree to dissolve the 1998 Agreement and accept all future responsibility for maintenance and repair of Joerger Drive, the Landowners would agree to be responsible for improving Joerger Drive between Soaring Way and the TSD driveway to Town standards, which we understand would include full depth pulverization and 4 inches of asphaltic concrete (AC) on top.

Please let us know if you have any questions or require more information regarding our request.


Sincerely,



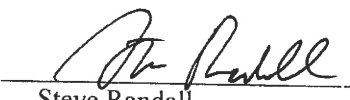
Dana Davis
Teichert Materials



LaRue Griffin
General Manager
Tahoe-Truckee Sanitation Agency



Blake R. Tresan
General Manager
Truckee Sanitary District



Steve Randall
General Manager
Truckee-Donner Recreation & Park District

FILE
11:20

**AGREEMENT FOR ROAD MAINTENANCE AND SNOW
REMOVAL RESPECTING THE RELOCATED JOERGER DRIVE**

This Agreement is made and entered this 20th day of November, 1998, in Truckee, California, among Tahoe-Truckee Sanitation Agency, Truckee Sanitary District, Truckee Donner Recreation and Park District, A. Teichert & Son, Inc., and the Town of Truckee.

WITNESSETH:

WHEREAS, Tahoe-Truckee Sanitation Agency ("T-TSA"), Truckee Sanitary District ("TSD") and A. Teichert & Son, Inc. ("Teichert") presently utilize Joerger Drive to access their respective facilities;

WHEREAS, the State of California, Department of Transportation ("Cal-Trans") is preparing to construct a project known as NEV 267 ("Truckee Bypass") which will displace a portion of Joerger Drive from its current intersection with Highway 267 to a point just east of the entrance to the TSD administrative offices;

WHEREAS, in displacing this portion of Joerger Drive, Cal-Trans plans to provide an alternate route, which is commonly referred to as the "Relocated Joerger Drive," to provide T-TSA, TSD and Teichert with continued access to their respective facilities;

WHEREAS, it is presently contemplated that Cal-Trans will acquire a public road easement for the Relocated Joerger Drive from the owners of the lands affected by the Relocated Joerger Drive;

WHEREAS, it also is presently planned that when Cal-Trans completes construction of the Relocated Joerger Drive, consistent with plans and specifications approved by the Town of Truckee ("Town"), Cal-Trans will convey the Relocated Joerger Drive and the public road easement therefor to the Town;

WHEREAS, the Truckee Donner Recreation and Park District ("Park District") desires to utilize TSD lands for various recreational uses, and it and the public will need to utilize the Relocated Joerger Drive to access such lands for such uses; and

WHEREAS, the parties hereto desire to provide for the future maintenance and snow removal of the Relocated Joerger Drive on the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties hereto agree as follows:

I. Terms of Agreement.

This Agreement shall become effective on the date first above written and shall remain in effect for so long as the Town retains the Relocated Joerger Drive as a public road.

2. Definitions.

For purposes of this Agreement, the following words and phrases shall be defined as follows:

(a) Existing Road shall mean that portion of Joerger Drive from Highway 267 to a point east of the entrance to the TSD administrative offices, as it exists as of the date first above written.

(b) Relocated Road shall mean that portion of Joerger Drive, as relocated and constructed by Cal-Trans pursuant to plans dated August 3, 1998, from the new Truckee Bypass to a point east of the entrance to the TSD administrative offices.

(c) Users shall mean the current principal users of Joerger Drive, which are T-TSA, TSD and Teichert, the Park District, and additional users identified pursuant to the terms of this Agreement.

3. Town Acceptance of the Relocated Road.

The Town shall accept the Relocated Road and the public road easement therefor from Cal-Trans upon said road's completion if such road is constructed pursuant to the August 3, 1998 plans and specifications, and thereafter shall be responsible for said public road's repair and maintenance, and for its snow removal.

4. Responsibility for Annual Road Maintenance and Snow Removal Costs.

(a) The parties hereto agree that the current estimated annual maintenance and snow removal costs for the Relocated Road would be \$14,250 per mile or \$12,825 for .9 of a mile. The basis for this estimate is contained in Exhibit A attached hereto and incorporated herein by this reference, which reflects the cost items to be used in any reevaluation that occurs pursuant to subparagraph (d) below. The Town shall adjust this amount every April 1 during the term of this Agreement based on the percentage change in the ENR Construction Index for the preceding April 1 to March 31. The Town shall notify the Users in writing of the adjusted amount and each User's share of such amount in accordance with subparagraph (b) below by May 1 of each year.

(b) The Users agree to reimburse the Town for the annual maintenance and snow removal costs for the Relocated Road referenced in subparagraph (a) above based on the following percentages:

Tahoe-Truckee Sanitation Agency	18%
Truckee Sanitary District	8%
Truckee Donner Recreation and Park District	4%
A. Teichert & Son, Inc.	70%

The Users' first annual reimbursement payments for snow removal and maintenance costs shall not be due until the first of July, after the first full year that the Relocated Road is accepted by the Town; and subsequent annual payments shall be due every July 1 thereafter.

(c) The reimbursement payment percentages set forth in subparagraph (b) above shall be reevaluated the fifth year after the Town's acceptance of the Relocated Road and every five years thereafter according to a study performed by the Town, the elements of which shall be reviewed by the Users. The cost of the study shall be reimbursed by the Users in accordance with the new reimbursement payment percentages resulting from the study. The study shall allocate the annual snow removal and maintenance costs for the Relocated Road based on the usage of said road by the Users according to Equivalent Single Axle Loads; provided, however, in no event shall a User's share of the annual maintenance and snow removal costs be less than \$500, which minimum amount also shall be adjusted every April 1 by the same percentage adjustment made to the annual maintenance and snow removal costs as set forth in subparagraph (a) above.

(d) The annual maintenance and snow removal costs for the Relocated Road shall be reevaluated the fifth year after the Town's acceptance of the Relocated Road and every five years thereafter. At such times of reevaluation, the Town shall provide the Users with an accounting of all unused funds then on deposit with the Town that were contributed by the Users for the maintenance and snow removal of the Relocated Road and with an itemization of the then current annual road maintenance and snow removal costs. Such accounting and itemization shall be provided by September 30 of the reevaluation year. If the amount of annual snow removal and maintenance costs computed pursuant to subparagraph (a) above for the reevaluation year, together with the amount of the unexpended funds, exceeds what is reasonably necessary to provide for the maintenance and snow removal of the Relocated Road, when considering the itemization of the then current annual maintenance and snow removal costs, then the annual snow removal and maintenance costs to be reimbursed by the Users shall be reduced accordingly. The reduced amount shall be effective for the next reimbursement payment due date and shall remain in effect until the next reevaluation is completed, subject to the adjustments provided for in subparagraph (a) above. If, however, the then current estimated annual snow removal and maintenance costs exceed that amount computed pursuant to subparagraph (a) above for said reevaluation year, then the annual snow removal and maintenance costs to be reimbursed by the Users shall be increased accordingly if such increase is reasonably necessary to provide for the maintenance and snow removal of the Relocated Road, when considering the amount of the unexpended funds. Any increased amount shall be effective for the next reimbursement payment due date and shall remain in effect until the next reevaluation is completed, subject to the adjustments provided for in subparagraph (a) above.

5. Use of Funds.

The funds received by the Town from the Users shall be separately accounted for and used solely for snow removal and maintenance of the Relocated Road. On or before September 30 of each year after the Town's acceptance of the Relocated Road, the Town shall

provide the Users with an annual accounting of amounts expended for such snow removal and maintenance during the prior year.

6. Increased Usage of the Relocated Road by the Existing Users.

If any User, or its successor or assignee, substantially changes its use of the Relocated Road, the Town, upon written request of a User, shall perform a study consistent with the provisions of subparagraph 4(c) above to determine the appropriate reimbursement payment percentages for the Users. Such study shall be completed, and the new allocation shall take effect, prior to the next due date for the reimbursement payments; provided that the written request for such study occurred at least 120 days prior to such due date. In the event the request was made within 120 days of such due date, then the new reimbursement payment provisions shall take effect the next year. The Users shall reimburse the Town for the costs of the study according to their new reimbursement payment percentages resulting from the study.

7. New Users of the Relocated Road.

If landowners adjacent to the Relocated Road, or their successors or assigns, increase their current use of, or cause an increase in the use of, the Relocated Road beyond their respective uses as such exist as of the date first above written, or other parties make new uses of the Relocated Road, then the Town, upon written request of a User, shall perform a study consistent with the terms and provisions of subparagraph 4(c) above to determine new reimbursement payment percentages for all those parties using the Relocated Road. The cost of the study shall be reimbursed by all of the affected parties in accordance with their new reimbursement payment percentages. The study shall be completed, and the new reimbursement payment percentages shall take effect, prior to the next due date for the payment of annual maintenance and snow removal costs; provided that the written request for such study occurred at least 120 days prior to such date. In the event the request was made within 120 days of such due date, then the new reimbursement payment percentages shall take effect the next year. Demands for reimbursement from new users shall be within the legal authority of the Town of Truckee.

8. Town Use of the Relocated Road.

If the Town locates a maintenance or other facility in the vicinity of the Relocated Road that results in the Town's use of said road, then the Town thereafter shall become fully responsible for the cost of snow removal; and for such year when the Town's use commences and for each year thereafter, the road maintenance and snow removal costs for which the other Users are responsible shall be reduced accordingly. Further, with respect to the annual maintenance costs for which the Users shall remain responsible, the Town shall conduct a study consistent with the terms and provisions of subparagraph 4(c) above to determine the new reimbursement payment percentages for the Users of the Relocated Road, including the Town, which study shall be completed, and the new reimbursement payment percentages shall take effect, prior to the next due date for annual maintenance costs; provided, however, that if the

Town's use of the Relocated Road commences fewer than 120 days before such due date, then the new reimbursement payment percentages shall take effect the next year. The Users shall reimburse the Town for its cost of the study based on the new reimbursement payment percentages resulting from the study.

9. Successors and Assigns.

This Agreement shall be binding on and inure to the benefit of the successors, agents, lessees, assigns and grantees of the parties hereto.

10. Entire Agreement.

This Agreement is freely and voluntarily entered into by the parties after having the opportunity to consult with their respective attorneys. This Agreement constitutes the entire agreement between the parties relating to the subject matters hereof. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. The parties, in entering into this Agreement, do not rely on any inducements, promises, or representations made by any other party, their representatives, or any other person, other than those inducements, promises, and representations contained in this Agreement. Any amendment to this Agreement shall be of no force or effect unless it is in writing and signed by each of the parties.

11. Waiver of Rights.

Any waiver at any time by any party hereto of its rights with respect to a breach or default, or any other matter arising in connection with this Agreement, shall not be deemed to be a waiver with respect to any other breach, default or matter.

12. Remedies Not Exclusive.

The use by any party of any remedies specified herein for the enforcement of this Agreement is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.

13. Headings.

The paragraph headings used in this Agreement are for reference only, and shall not in any way limit or amplify the terms and provisions hereof, nor shall they enter into the interpretation of this Agreement.

14. Cooperation.

Each party to this Agreement agrees to do all things that may be necessary, including, without limitation, the execution of all documents which may be required hereunder, in order to implement and effectuate this Agreement.

15. Interpretation of this Agreement.

The parties acknowledge that each party and its attorney have reviewed, negotiated and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any document executed and delivered by any party in connection with the transactions contemplated by this Agreement.

16. Recitals.

The recitals at page 1 of this Agreement are incorporated herein and made a part hereof.

17. No Agency.

Notwithstanding anything to the contrary in this Agreement, no party shall be deemed to be an agent or principal of any other party and no party shall execute any document, or otherwise act for or on behalf of, or purport to act for or on behalf of any other party, without obtaining the prior written approval from such other party.

18. Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as follows:


TRUCKEE SANITARY DISTRICT

By: 
General Manager

Attest:


Secretary, Board of Directors

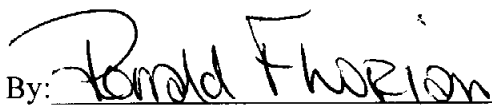
TAHOE-TRUCKEE SANITATION AGENCY

By: 
General Manager

Attest:


Asst Secretary, Board of Directors

TOWN OF TRUCKEE

By: 
Mayor

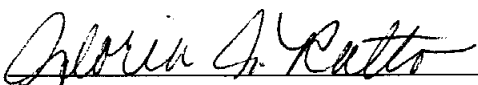
Attest:



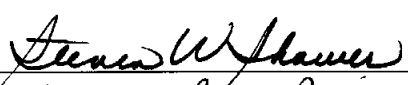
TRUCKEE DONNER RECREATION AND
PARK DISTRICT

By: 
General Manager

Attest:


Secretary, Board of Directors

A. TEICHERT & SON, INC.

By: 
General Vice President

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 9

Subject: Approval to ratify the bid award of the 2017 Asphalt Sealing project.

Background: The project consists of providing seal coats to asphalt pavement; providing crack filler to and routing of new cracks and crack filler to cracks with existing crack filler; and providing striping to match existing. This is a reoccurring project to maintain the existing facility asphalt.

T-TSA received 2 bids on July 28, 2017 as follows:

Bidder	Total Bid Amount
Robert E Sutton Company, Inc.	\$88,125
Blacktop Sealing and Striping, Inc.	\$84,946

After review of the bids, Management awarded the project to Blacktop Sealing and Striping, Inc. as they were determined to be the lowest responsive bidder.

Fiscal Impact: \$84,946 (may vary depending on total unit quantities)

Previous Board Action: Board approved the solicitation of bids for 2017 Asphalt Sealing project at the June 14, 2017 Board meeting.

Recommendation: Approve to ratify the bid award of the 2017 Asphalt Sealing project.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 10

Subject: Discussion of State Route 89/Fanny Bridge Community Revitalization Project-Related TRI Relocation Agreement.

Background: An agreement between the Agency, North Tahoe Public Utility District (NTPUD), Tahoe City Public Utility District (TCPUD), and Central Federal Lands Highway Division has been executed to define the rights and duties of each party during the TRI relocation associated with the State Route 89/Fanny Bridge Community Revitalization Project.

An update to the construction phase of the project will be provided at the Board meeting.

Fiscal Impact: None.

Previous Board Action: The Board approved the agreement in substantially the form as presented and authorized the General Manager to approve minor changes and edits with assistance of legal counsel as the agreement and its exhibits are finalized.

Recommendation: No action required.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 11

Subject: Operations, Maintenance, Engineering and IT Reports.

Background: Staff reports for the previous and current months.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: No action required.

Operations Board Report: **July 2017**

Plant waste discharge requirements were met for the month of July.

Operations Report:

- Daily average plant influent flow for July 5.09 MG. Maximum instantaneous flow rate 8.9 MG
- Half of the activated sludge systems were in-service during the month to accommodate flows and loadings.
- Drained and cleaned primary 1 and chemical clarifier 1 for paint coating inspection.
- Put a second stripper in-service to handle total phosphorous loadings.
- Overall, plant operators meet discharge requirements for month.

Michael Peak
Operations Manager

BOARD OF DIRECTORS MONTHLY OPERATIONS REPORT - July of 2017

FLOW DATA		31	Days
Maximum 7-Day Average Flow	5.99	MGD	
Monthly Flow Average	5.09	MGD	
Average Flow This Month Last Year	4.51	MGD	
5-Year Average for This Month	4.63	MGD	
	Jul-16		

MONTHLY AVERAGE EFFLUENT QUALITY				
	5-Yr Avg - Jul	Jun-17	Jul-17	Limits
Turbidity "daily maximum"	2.40	2.60	2.60	10
Suspended Solids	2.40	1.00	1.90	10
COD	39.0	35.0	37.0	45
Total Nitrogen	3.71	4.98	2.49	
Total Phosphorus	0.48	0.58	0.71	0.8

COSTS	
Chemicals	Jun-17 \$84,246
Power	Jul-17 \$112,260
Monthly Sludge Disposal Charge	Jul-17 \$72,091
Chemical, Power & Sludge Costs/M.G.	Jul-17 \$18,935
	Jul-17 \$1,287

Operations Board Report: **August 2017**

Plant waste discharge requirements were met for the month of August.

Operations Report:

- Daily average plant influent flow for August 4.37 MG. Maximum instantaneous flow rate 5.77 MG
- Half of the activated sludge systems were in-service during the month to accommodate flows and loadings.
- Rehab final effluent filter #2 complete.
- Operations took chem. and primary clarifiers #1 O/S and cleaned to facilitate painting contractor work.
- Overall, Plant operations ran well.

Michael Peak
Operations Manager

BOARD OF DIRECTORS MONTHLY OPERATIONS REPORT - August of 2017

FLOW DATA		31	Days
Maximum 7-Day Average Flow	4.96	MGD	
Monthly Flow Average	4.37	MGD	
Average Flow This Month Last Year	3.93	MGD	
5-Year Average for This Month	4.14	MGD	
	Aug-16		

MONTHLY AVERAGE EFFLUENT QUALITY			
	5-Yr Avg - Aug	Jul-17	Aug-17
Turbidity "daily maximum"	2.80	2.60	2.80
Suspended Solids	2.90	1.90	1.90
COD	39.0	37.0	34.0
Total Nitrogen	3.71	2.49	2.19
Total Phosphorus	0.50	0.71	0.55
			Limits
			10
			10
			45
			0.8

COSTS	
Chemicals	Jul-17
Power	Aug-17
Monthly Sludge Disposal Charge	\$116,907
Chemical, Power & Sludge Costs/M.G.	\$78,170
	\$24,895
	\$1,624
	Jul-17
	\$112,260
	\$72,091
	\$18,935
	\$1,287

Projects:

- Emergency bypass pump training for maintenance dept. personnel.
- Drafting service contracts for analyzer and boiler annual maintenance and roof repairs.
- P.I.S. meetings preparing for implementation.

Preventive Maintenance:

- Ongoing weekly, monthly scheduled maintenance.
- Preventive maintenance RR list items.
- Clarifier gearbox oil changes, inspections and services.
- Chlorinator #2 & #3 repairs.
- Chlorine regulator check valve PM.
- Vehicle repairs.
- BNR heater fan repair.
- USA inspections for TRI.

Corrective Maintenance:

- Daily boiler inspections.
- Fuel oil tank 45 overfill protection valve installation.
- Installed 12" butterfly valves on filter 2 for safer isolation.
- Rebuilt methanol pump #3.
- Corrective maintenance RR list items.

Instrumentation & Electrical:

- VFD installation for BNR blower #8.
- Electrical safety RR's.
- AWT control room panel safety upgrades relating to disposal field control wiring.
- VFD work for methanol pump #3.
- I&E RR list.

Jim Redmond
Maintenance Manager

Projects:

- Training and developing PIS instruction manual for maintenance department staff.
- 1st quarter boiler maintenance.
- Ordering roof access railings and anchors for safety compliance.
- Planning and scheduling for clarifier railing projects

Preventive Maintenance:

- Plant wide hoist inspections.
- Normal PM tasks as assigned.
- TRI cleaning for upcoming scanning.
- Clarifier oil changes.
- Cabin Creek repair over TRI line.
- Chlorine regulator rebuilding and switch outs in chlorine building.
- Lawn and yard maintenance.

Corrective Maintenance:

- Methanol pump 2 work.
- Railing toe kick installation plant wide for safety compliance.
- Ongoing corrective maintenance RR list items.
- Floc basin slide gate repair.

Instrumentation & Electrical:

- Building 53 fire alarm panel relocation for electrical safety.
- Installing electrical conduits on oxygenation basins for D.O. probe cable protection.
- Chloralert and chlorine sensor work in building 75.
- Flowmeter cleanings and calibrations in building 53.
- Completion of VFD installation for blower 8 in BNR.
- Electrical maintenance safety RR list items.

◆ **Projects:** In the month of July, Engineering staff continued working on the following projects:

- 2017 Asphalt Sealing Project
- 2017 TRI Digital Scanning Project
- 2016 Chemical Piping CIPP Project
- TRI MH 81 to 83 Improvements Project

◆ **Project Planning Meetings:** Engineering staff assisted in review of construction documents and/or attended coordination meetings for the following projects:

- SR 89/Fanny Bridge Community Revitalization Project

Jay Parker
Engineering Manager

◆ **Projects:** In the month of August, Engineering staff continued working on the following projects:

- 2017 Asphalt Sealing Project
- 2017 TRI Digital Scanning Project
- 2016 Clarifier Painting Project (Warranty Repair Work)
- TRI MH 81 to 83 Improvements Project

◆ **Project Planning Meetings:** Engineering staff assisted in review of construction documents and/or attended coordination meetings for the following projects:

- SR 89/Fanny Bridge Community Revitalization Project

Jay Parker
Engineering Manager

IT Monthly Report for Jul. 2017

T-TSA Plant Information System (PIS)

Daily material and energy usage being programmed in PLCs for transfer to PIS.
Asset Management Software Development.
Start on database table definitions for Asset Management System (AMS)
Work started on notification/ready status system of PIS.
Continue work on efficiency of PIS maintenance management system.

T-TSA SCADA Information System (SIS)

Runtimes being configured for all available equipment.
Configuration of software for Web App to communication with Siemens Controllers
Power Monitoring being programmed for daily totalization upload to PIS and SIS.
Building 27
Building 81
Protocol established and modules are programmed
Programming of all clock modules complete and commence testing

Automation of Wasting (WAS)

Side 1 start implementation.

SCADA HMI Virtual Machine Development and Software Upgrade

Configuration of Wonderware Application Server being installed
Planning of Intouch (Stand alone) to (Archestra platform)
Configuration of new Historian with push forward to cloud capabilities
Virtual Machine (SCADAMAIN10) configured and ready for installation
*Installation of newest version of Wonderware and System Platform.

Telemetry Site Upgrade

Configuring and testing two cell modems (one from Satel and one from Cradlepoint)
Programming cloud based telemetry data gathering site.
Programming Raspberry PI Server application.
Configuring S71200 PLCs for direct web based communications with data logger and cloud database.
Testing started for integrated data logger for Alpine Springs telemetry site

Started on configuration for Generator Power Transfer on telemetry sites Alpine and Squaw

Pilot Project PLC Upgrade

PLC for replacement of S7400 to S71500 ordered.
Power has been supplied by I and E.
Start on software migration from Step7 to TIA Portal V. 14.

Building 32 (Digesters) LEL SCADA Integration

Equipment received and panel being constructed.
Panel installed and testing with integration of sensors

RAS Pump Upgrade (Stop Gap)
Final re-wiring and documentation

BNR Blower 8 VFD Replacement
Procurement being performed by I and E and Maintenance.
I and E currently working on physical installation of drive

Siemens/Robicon GT454 Drive Replacement
RFI received and working on compiling quotation.

Bob Gray
IT Department Manager

IT Monthly Report for Aug. 2017

T-TSA Plant Information System (PIS)

Daily material and energy usage being programmed in PLCs for transfer to PIS.
Asset Management Software Development.
Start on database table definitions for Asset Management System (AMS)
Work started on notification/ready status system of PIS.
Continue work on efficiency of PIS maintenance management system.
Programming 90% finished of work flow integration. Maintenance management training

T-TSA SCADA Information System (SIS)

Runtimes being configured for all available equipment.
Configuration of software for Web App to communication with Siemens Controllers
Power Monitoring being programmed for daily totalization upload to PIS and SIS.
Building 27
Building 81
Protocol established and modules are programmed
Programming of all clock modules complete and commence testing
Server side ready for Telemetry site data upload and transfer

Automation of Wasting (WAS)

Side 1 start implementation.

SCADA HMI Virtual Machine Development and Software Upgrade

Configuration of Wonderware Application Server being installed
Planning of Intouch (Stand alone) to (Archestra platform)
Configuration of new Historian with push forward to cloud capabilities
Virtual Machine (SCADAMAIN10) configured and ready for installation
*Installation of newest version of Wonderware and System Platform.

Telemetry Site Upgrade

Configuring and testing two cell modems (one from Satel and one from Cradlepoint)
Programming cloud based telemetry data gathering site.
Programming Raspberry PI Server application.
Configuring S71200 PLCs for direct web based communications with data logger and cloud database.
Testing started for integrated data logger for Alpine Springs telemetry site

Started on configuration for Generator Power Transfer on telemetry sites Alpine and Squaw
Ready for installation of datalogger at Alpine site

Pilot Project PLC Upgrade

PLC for replacement of S7400 to S71500 ordered.
Power has been supplied by I and E.
Start on software migration from Step7 to TIA Portal V. 14.

Building 32 (Digesters) LEL SCADA Integration

Equipment received and panel being constructed.

Panel installed and testing with integration of sensors

Project finished

RAS Pump Upgrade (Stop Gap)

Final re-wiring and documentation

BNR Blower 8 VFD Replacement

Procurement being performed by I and E and Maintenance.

Drive installed and ready for configuration and integration in with SCADA

Siemens/Robicon GT454 Drive Replacement

RFI received and working on compiling quotation.

Bob Gray

IT Department Manager

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 12

Subject: General Manager Report.

Background: General Manager report for the previous and current months.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: No action required.



To: T-TSA Board of Directors
From: LaRue Griffin, General Manager
RE: General Manager Report – Regular Board Meeting September 13, 2017

1. Management and staff continue to monitor operations and potential impacts effecting the SAT.
2. Management and staff worked on the implementation of the PIS flowchart and warehouse operation.
3. Management and staff worked on project/budget management.
4. Management and staff assisted with annual financial audit.
5. Management worked with legal counsel on labor negotiations.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 13

Subject: Comments from the Board of Directors - Reports, Announcements and Questions for clarification only.

Background: Opportunity for the Board of Directors to provide a report, provide an announcement or ask questions for clarification purposes only.

Fiscal Impact: None.

Previous Board Action: None.

Recommendation: No action required.

From: LaRue Griffin, General Manager

Meeting Date: September 13, 2017

Agenda Item: 14

Subject: Closed Session.

- i. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
- ii. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M) under Government Code section 54956.9(d)(1).