

# TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency  
13720 Butterfield Drive  
TRUCKEE, CALIFORNIA 96161  
(530) 587-2525 • FAX (530) 587-5840



## Directors

*Dale Cox: President*  
*Dan Wilkins: Vice President*  
*Jon Northrop*  
*Blake Tresan*  
*S. Lane Lewis*

## General Manager

*LaRue Griffin*

## BOARD OF DIRECTORS SPECIAL MEETING NOTICE AND AGENDA

**Date:** February 12, 2020

**Time:** 9:00 AM

**Place:** Board Room, Tahoe-Truckee Sanitation Agency, 13720 Butterfield Drive, Truckee, California

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code section 54953(b). The following are the teleconferencing locations: (1) 647 Broadway, Dunedin, FL. 34698 and (2) 2525 Buenos Aires St., Los Barriles, Baja Ca Sur. The locations are accessible to the public, and members of the public may listen to the meeting and address the Board of Directors from the teleconference location.

Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. To better accommodate members of the public and staff, some Agenda items may be considered in an order different than listed below.

### **I. Call to Order, Roll Call, and Pledge of Allegiance**

**II. Public Comment** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject that is within the jurisdiction of Tahoe-Truckee Sanitation Agency and that does not appear on the agenda. Any matter that requires action may be referred to staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person. In addition to or in lieu of public comment, any person may submit a written statement concerning Agency business to be included in the record of proceedings and filed with the meeting minutes. Any such statement must be provided to the recording secretary at the meeting.

**III. Professional Achievements, Awards and Anniversaries** Acknowledgement of staff for professional achievement and other awards.

**IV. Consent Agenda** Consent Agenda items are routine items that may be approved without discussion. If an item requires discussion, it may be removed from the Consent Agenda prior to action.

1. Approval of the minutes of the regularly scheduled Board meeting on January 8, 2020.
2. Approval of general fund warrants.
3. Approval of Progress Pay Estimate No. 1 for the Portable Emergency Pump Systems project.
4. Approval of Progress Pay Estimate No. 3 for the 2019 Digital Scanning of Sewer Lines project.

## **V. Regular Agenda**

1. Discussion of Employer-Employee Relations (EER) update
2. Discussion of updated Employee Handbook.
3. Presentation of the annual financial audit for fiscal year 2018-2019.
4. Approval to receive and file the annual financial audit for fiscal year 2018-2019.
5. Update on the 2020 Revenue Refunding Bonds.
6. Approval of Agency Fund Policy.
7. Approval of Resolution No. 2-2020 extinguishing the SRF loan reserve fund and transferring money to the rate stabilization fund.
8. Approval of Ordinance No. 1-2020 adjusting Agency connection charges as applied to accessory dwelling units.
9. Approval to enter into a contract for the purchase of VFDs for the BNR influent pumps.
10. Approval to award the rebuild of Centrisys CS21-4 rotating assembly and Viscotherm hydraulic back drive.
11. Approval to award the purchase of utility carts.
12. Approval to award the 2020 Plant Painting project.
13. Discussion of board room layout for the 2020 Administration Building Remodel project.
14. Discussion concerning Board of Director compensation.

## **VI. Management Team Report**

1. Department Reports.
2. General Manager Report.

**VII. Board of Director Comment Opportunity** for directors to ask questions for clarification, make brief announcements and reports, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

## **VIII. Closed Session**

1. Closed session conference with legal counsel -- existing litigation (Government Code section 54956.9(d)(1)), Fay v. Agency.

## **IX. Adjournment**

Posted and Mailed, 02/07/20



LaRue Griffin  
Secretary to the Board

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525 or 530-587-5840 (fax). Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency's office located at 13720 Butterfield Drive, Truckee, CA.